



# TOWN ADMINISTRATOR'S REPORT

February 2, 2021



## ADMINISTRATION:

- Town Administrator (TA) Greg Johnson, Assistant Town Administrator (ATA) Megan Zammuto, Human Resources (HR) Coordinator Stephanie Duggan, Public Health Agent Kelly Pawluczzonek, and Public Health Nurse Katherine Castle continue to be in nearly constant communication regarding the conditions and communications surrounding the current public health crisis.

[Please visit the town's webpage devoted to COVID-19 information](#)

Town and School Department staff are collaborating on the feasibility of planning for a vaccination clinic in town, and are exploring options to partner with surrounding communities.

Residents are encouraged to visit the state's website listing vaccination sites. This is where people can find clinics for Phase 1 and Phase 2- priority 1 which is 75 plus.

<https://www.maimmunizations.org/>

- The Maynard Public Library welcomed new Library Director Jean Maguire starting January 25, 2021.
- TA Greg Johnson and HR Coordinator Stephanie Duggan are conducting the hiring process for a new Town Accountant.
- TA Greg Johnson attended a tour of Mass Wellspring, a new retail marijuana establishment planning to open 2021.
- Town Hall will be closed, Friday February 5, 2021, in order to conduct renovations that include asbestos abatement in an unoccupied section of the building.
- Town offices will be closed on Monday, February 15, 2021, in observance of Washington's Birthday.
- TA Greg Johnson and HR Coordinator Stephanie Duggan continue negotiations with NEPBA Police unions and AFSCME Clerical union.
- TA Greg Johnson hosted the Economic Development Committee meeting held January 28, 2021, at which Roz Greenstein was approved as the Chair for 2021, Dick Downey as Vice Chair, and Sarah Cressy as Clerk.
- The Naylor Court Placemaking Study was submitted for review. It will be available on the town's website shortly and reviewed by the Economic Development Committee.

- TA Greg Johnson visited Art Space with Executive Director Jerry Beck to review renovation plans.

## **COUNCIL ON AGING:**

- The Council on Aging's February editions of its regular newsletter, "New Generation", is expected to be published the first week in February. The last edition covered both December 2020 and January 2021. Editions can be found [on the Council's webpage](#).
- The Council on Aging continues to operate remotely during our normal hours, Monday through Friday, 9:00 to 3:00.
- Information and referrals are being provided, including but not limited to, homecare, fuel assistance, SHINE (health insurance) counseling, food resources, public assistance programs and housing issues.
- The Council on Aging is responding to questions from senior residents regarding the Phase Two COVID-19 vaccination rollout. The COA is providing direction for registering online and pursuing local options such as pharmacies and grocery stores. The COA is not yet assisting with online registration for seniors without a computer or computer skills but this may be available soon.
- The Council on Aging is in constant contact with the Maynard Town Administrator, Greg Johnson, Maynard Fire Chief Tony Stowers and Kelly Pawluczzonek, Maynard Health Agent, regarding the Phase 2 COVID-19 vaccination rollout and how it interfaces with the needs and concerns of Maynard's senior residents.
- The Council on Aging is receiving real time guidance and support from the Executive Office of Elder Affairs as the State develops the stages within Phase 2.
- The Council on Aging is developing a transportation plan for seniors who may need assistance in getting to a location for a vaccination. In addition to the COA van staff, the COA will be working with local organizations to secure volunteers.
- The Council on Aging is producing a February newsletter which will include informational about the COVID-19 vaccination rollout for seniors over the age of 75 as well as promoting the existing State Safer-At-Home order to encourage residents to follow guidelines that decrease risk of transmission of the COVID-19 virus.
- The Maynard High School Student Council produced handmade holiday cards for seniors and are now engaged in an intergenerational project with memory books to be distributed to seniors and then returned to students for sharing.
- Outreach for needs assessment and social support continues and includes seniors who may not have utilized the COA's services in the past. The COA has started a neighborhood outreach pilot utilizing the Maynard street listings. Volunteers will be assigned seniors in their area to share a friendly conversation with and provide information on COA services and community resources.
- The Council on Aging continues its Durable Equipment Loan program by having a volunteer deliver and pickup equipment.

- The Council on Aging van is continuing to provide transportation to essential services such as grocery stores, pharmacies, banks, and medical appointments. Riders are transported one at a time on the COA's 12-seater van.
- Fitness and art classes are available via Zoom technology. The COAs offers an iPads and Chromebooks lending program for those with limited financial resources to increase opportunities for Zoom classes, online activity, and the means to contact friends and family.