



TOWN ADMINISTRATOR'S REPORT

**November 15,
2022**



ADMINISTRATION:

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- TA Johnson and Human Resources (HR) Manager Stephanie Duggan continue negotiations with the Firefighters' union.
- Beth Greenblatt of Beacon Integrated Solutions presented an overview of the current status of development for solar array installation on school grounds to the School Committee. The School Committee endorsed the proposed plans. A letter of intent will be drafted to consider submitting to Solect Energy to proceed with designs and planning for the proposed solar array.
- Town offices will be closed:
 - Tuesday, November 22, 2022 from 8:00-10:00am for a town-employee holiday breakfast;
 - Wednesday, November 23, 2022 starting at 12:00pm, through Sunday, November 27, 2022, in observance of the Thanksgiving holiday;
 - Friday, December 16, 2022 for all day (8:00am-12:00pm) employee training.
- Town staff are expected to receive training to edit the town's new website, a Civic Plus platform.
- TA Johnson will be appointing Rick Ladd as Chief Assessor, with a start date of November 21, 2022.
- Departments are receiving training to input Fiscal Year 2024 (FY24) operating budget requests into a new online platform through ClearGov. The deadline for operating budget requests is December 2, 2022.
- TA Johnson and ATA Zammuto are expected to attend the Massachusetts Municipal Managers Association (MMMA) Fall Conference at UMass Amherst on November 17-18, 2022.

- Thank you to all the supporters and voters for the recent state election held on November 8, 2022.
- Thank you to all the supporters and attendees to the Veterans Day ceremonies held Friday, November 11, 2022.
- The GMES project team and GMES Building Committee wanted to share with you these exciting new renderings of the progression of the design of the Green Meadow Elementary School project! Also, the GMES Building Committee will be hosting a virtual public forum on November 29th, 2022 at 7pm to provide the community a design and look ahead update on the project. Zoom link, etc. regarding the Nov. 29th community forum to follow in another post



FIRE:

In October, the Fire Department responded to 166 emergency requests for services. This is slightly below October 2021. We are still awaiting the opening of the Emerson Urgent Care on Digital Way which is expected to impact our call volume

We have continued issuing permits and reviewing plans for fire prevention. In October, we had 93 recorded fire prevention-related activities, including inspections. Most of our inspection requests continue to be handled by the on-duty captain in addition to their other duties and increased call volume. Staffing is becoming a more significant issue between call volume and fire prevention-related events.

The Maynard Fire Department conducted 48 training sessions in October.

We had 79 maintenance-related activities in October.

We provided mutual aid 16 times in October and received it 20 times.

Our very own Jenn Hureau won the funniest costume during the town staff's Halloween Costume Judging. She was dressed up as Maynard Police Sergeant Sutherland!





The construction of the new fire station is moving forward, but much slower than anticipated. The latest schedule has us moving on November 18th. From recent tour by the Fire Station Building Committee:





MUNICIPAL SERVICES:

Conservation Agent/Assistant Town Planner Julia Flanary, Administrative Assistant Zoe Piel, and ATA Megan Zammuto attended the MMA Women Leading Government Conference in North Oxford on November 3rd.

Conservation

- 115 Main Street was given an order of Conditions from the Conservation Commission on October 27, 2022 and will be moving on to the final phases of pre-construction.

Planning and Zoning and Economic Development

- ATA Zammuto attended the MMA webinar on Host Community Agreements and Municipalities: Cannabis Law Update.
- Powder Mill Road Corridor Initiative: Work on Phase II of the Initiative is continuing in early November with sessions held for separate focus groups consisting of business owners, residents, and development professionals. The goals of the sessions including obtaining perspectives on potential zoning amendments, concerns about the current status of the Corridor and what they would like to see in the future.

- UPA, Inc. is no longer planning to operate at the 2, 4, 6 Powder Mill Road development. They are considering alternative locations and will likely come back to the Select Board to request an amendment to the HCA.
- The River Street Parking lot was repaved last week, and the lighting and reconstruction project funded by the Massachusetts Office of Business Development (MBOD) and 495/Metro West Partnership is almost complete. Staff is working with vendors to finish the project and will plan a ribbon cutting event for this year.



Public Health

- Emerson Hospital has ended their contract with the Town of Maynard to provide Public Health Nursing services.