



# TOWN ADMINISTRATOR'S REPORT

## October 18, 2022



### ADMINISTRATION:

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- TA Johnson and Human Resources (HR) Manager Stephanie Duggan continue negotiations with the Firefighters' union.
- Special Town Meeting scheduled for October 24, 2022. [For more information on Town Meetings, please visit the town's website.](#)

TA Johnson and Finance Director Lauri Plourde are expected to attend the Finance Committee's public hearing in review of the Special Town Meeting Warrant on Monday, October 17, 2022.







- TA Johnson and town staff will work with the Maynard Public Schools Superintendent and staff to consider plans towards improvements to the current Alumni Field bleachers and the replacement of the bleachers.
- TA Johnson and ATA Zammuto are expected to attend the Massachusetts Municipal Managers Association (MMMA) fall conference on Thursday, October 20, 2022, in Bridgewater, MA.
- TA Johnson is expected to attend the Massachusetts Municipal Association's (MMA) legislative breakfast session on Friday, October 21, 2022, in Lexington, MA.
- TA Johnson is expected to attend the Small Town Administrator/Manager Association meeting on Thursday, October 27, 2022 at Mt. Wachusett Mountain in Princeton/Westminster.
- The Assabet Chamber of Commerce is hosting the annual Downtown Trick or Treat on Thursday, October 27, 2022 in Maynard.
- Departments submitted capital budget requests to the Town Administrator's Office for consideration to be submitted to the Capital Planning Committee (CapCom) for that body's development of a recommended Capital Improvement Plan (CIP).

- A groundbreaking event was scheduled for Monday, October 17, 2022 for the preservation project at Marble Farm, hosted by local historian and applicant David Marks.
- The Fire Station Building Committee received reports that the new station’s construction is experiencing delays due to manpower shortages from sub-contractors particularly for the completion of the “apron” for the fire apparatus’ (trucks) driveway. Estimates for completion are between the mid to end of November.
- The Town Clerk’s Office sent out 2076 ballots in two days for the November 6, 2022 State Election. Assistant Town Clerk Jim Alexander made 5 trips to the post office.
- TA Johnson and ATA Zammuto and Planning Director Bill Nemser met with management from Mass Wellspring recreational marijuana establishment to discuss the potential use of community impact funds proposed to appropriated at Special Town Meeting, October 24, 2022, and to review plans for their relocation across the street on Nason Street.
- TA Johnson has begun appointing members to a Trash and Recycling Collection Advisory Group to develop recommendations to the TA in consideration of the programmatic collection services to the town.
- HR Manager Duggan collaborated with department heads and coordinated with MIIA Wellness (the town’s liability insurance provider’s program for employee well-being) and organized a “Spirit Week” for town departments from October 17-21, 2022:

Get ready for...

# SPiRiT WEEK

Maynard Town Hall

Monday October 17 <sup>th</sup>	Tuesday October 18 <sup>th</sup>	Wednesday October 19 <sup>th</sup>	Thursday October 20 <sup>th</sup>	Friday October 21 <sup>st</sup>
<b>Wellness Day</b>  <ul style="list-style-type: none"> <li>• 8:00am Group Meditation</li> <li>• Add a note to the Gratefulness Tree</li> <li>• OMPpractice Group Yoga (2 sessions)</li> <li>• Healthy Snacks in the kitchen throughout the day</li> </ul>	<b>Field Day &amp; Staff Cookout</b>  <ul style="list-style-type: none"> <li>• Inter-Dept Corn Hole Tournament</li> <li>• Scavenger Hunt</li> <li>• Inter-Dept Walking Challenge</li> <li>• 11:45am Staff Cookout!</li> </ul>	<b>Color Day</b>  Incorporate as much of your department’s color into the day—clothes, décor, food—whatever you can think of! <small>(Dept Heads will pull their dept colors on Tuesday, 10/11)</small>	<b>Team Pride Day</b>  Dress to show your favorite sports team pride!	<b>Crazy Hat Day</b>  Create the craziest most bazaar hat ever seen! 

**PHOTO CHALLENGE:** Post photos throughout the week to Instagram at #MaynardTHSW—Prizes will be given for Spirit Photo of the Week!

**GIVE BACK DRIVE:** Bring items to donate to the Open Table Kids’ Bags Program (See items list in attachment)

## MUNICIPAL SERVICES:

- Maynard’s Open Space and Recreation Plan is being updated and we need your help!

Please fill out this survey and pass along to other Maynard Residents:

## **MAYNARD OPEN SPACE AND RECREATION SURVEY**

What is the Open Space & Recreation Plan?

Open Space and Recreation Plan is a tool through which a community plans for the future of its conservation and recreation resources. OSRPs are informed by a thorough public participation process and reflect the needs of its community members. The plans are reviewed and approved by the Commonwealth to ensure that they conform to the OSRP requirements. When a community has an approved OSRP, it becomes eligible for DCS grant programs for up to seven years.

For more information please visit: <https://www.townofmaynard-ma.gov/resources/trails/>

Please feel free to [contact Julia Flanary, Conservation Agent & Assistant Town Planner](#), if you have any questions.

### **PUBLIC WORKS:**

- The Department of Public works would like to notify residents of Maynard that Eversource will be performing electrical grid infrastructure improvement activities, replacing utility poles, transformers, etc. starting Thursday, October 13th and lasting until December. The following areas will undergo utility work.

Winter Street

White Avenue

Boeske Avenue

Sheridan Avenue

High Street

Shore Avenue

Assabet Street

Great Road

Taft Avenue

Summer Hill Road

Main Street

Pine Street

Mill Street

Riverbank Road

Fletcher Street

Spring Lane

Travel on these roads may be delayed, please plan accordingly. Please contact Eversource with any questions, or issues. Thank you in advance for your patience as this work is performed.