



TOWN ADMINISTRATOR'S REPORT

Sept. 7, 2022



ADMINISTRATION:

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- TA Johnson and Human Resources (HR) Manager Stephanie Duggan continue negotiations with Firefighters, as well as the Director of Public Works' employment agreement.
- HR Manager Stephanie Duggan is assisting in the recruitment and hiring process for a number of positions, including Department Assistant in the Office of Municipal Services (OMS), Assistant Town Clerk, and Executive Assistant to the Town Administrator/Select Board.
- TA Johnson is working with Assistant Facilities Director Kyle Brainard to develop a scope of work to make requisite repairs to the existing bleachers at Alumni Field. Contractors are being sought for certifiable work. A "House Doctor" design firm has been engaged to develop a quote for designs and plans to use for bidding the construction of new bleachers. TA Johnson is in touch with the Superintendent's Office who are considering temporary bleachers.
- TA Johnson has planned Personal Time Off (PTO) on Friday, September 2, 2022.
- Town offices will be closed on Monday, September 5, 2022 in observance of the Labor Day holiday.
- TA Johnson and Town Accountant Lauri Plourde attended the recent Finance Committee meeting and briefed attendees on the developing articles to be considered for Special Town Meeting scheduled for October 24, 2022. [For more information on Town Meetings, please visit the town's website.](#)
- The Town Clerk's Office has been administering the 2022 State Primary Election. As of August 30, 2022, there have been 1530 ballots mailed out. The deadline to mail passed on August 29th so that is the final number. Of the 1530, 640 have been returned.

Early Voting for Saturday, August 27th, Monday, August 29th, and Tuesday, August 30th has produced a total of 59 ballots.

[For information on elections, please visit the Town Clerk's website.](#)

- At its meeting on August 31, 2022, the Board of the Massachusetts School Building Authority (the “MSBA”) has voted to approve the Town of Maynard (the “Town”), as part of its invitation for Feasibility Study, to proceed into Schematic Design to replace the existing Green Meadow Elementary School with a new facility serving pre-kindergarten through grade 3 on the existing school site (the “proposed project”).



A message from the Green Meadow School Building Committee:

Hi Maynard Community!

As shared at the August 22, 2022 School Building Committee Meeting, the Design Team has put together this conceptual display board showing the project's design progress. As the team continues to work through the design process, we are pleased to be able to share these updated renderings with you!

Over the next few months, the project will work through the MSBA Module 4 - Schematic Design, where the project design will be advanced to incorporate detailed input from numerous user groups; who will focus on such issues as Site Design & Utility Coordination, Security / Public Safety, Specialist Staff programming, Sustainability, etc. We will keep you posted as the design continues to evolve in new and exciting ways!



COUNCIL ON AGING:

- The Council on Aging is open Monday through Friday from 9:00 a.m. to 3:00 p.m. The COA provides information and referral for supportive services including home care, health insurance counseling, fuel assistance, food resources, housing, legal issues, public assistance programs and transportation. The Council on Aging accepts and lends durable medical equipment.
- The Council on Aging van service provides transportation Monday through Friday from 7:00 a.m. to 3:00 p.m. Destinations include medical appointments, grocery shopping, banks, and hair salons. Special trips include Walmart in Hudson and Savers thrift store in Marlborough.
- Maynard seniors celebrated Plymouth's 402nd birthday in July via a special Fox Tours trip complete with a sightseeing trip on the harbor and lunch at the John Carver Inn.



- Seniors enjoyed the opportunity to get out of the house, enjoy a scenic drive, and have lunch with friends during Mark's Mystery Tours with the day ending with ice cream at Kimballs or Eriksons.



- The “Grab-n-Go” drive-through luncheons continue to be an extremely popular event with over 50 seniors enjoying a home cooked meal in the company of friends.



- COA programs include fitness classes offered via streaming at the COA, movies, nature/travel series, classic comedy programs, bingo, knitting, do-it-yourself crafts, and various drop-in activities including cards, games, adult coloring, puzzles, and painting.

- The COA produced a July/August newsletter promoting the COA’s activities, including the Maynard COA Book Club, 6 Bridges Gallery and ArtSpace exhibitions, Maynard Library programs, the Maynard Farmers Market, Historic Walking Tours of Maynard, caregiver resources, updates from the Maynard Fire and Police departments and Rep. Kate Hogan’s monthly article.
- The COA offers an iPad and Chromebooks lending program for those with limited financial resources to increase opportunities for Zoom classes, online activity, and the means to contact friends and family.