



TOWN ADMINISTRATOR'S REPORT

June 7, 2022



ADMINISTRATION:

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- TA Johnson and Human Resources (HR) Manager Stephanie Duggan continue negotiations with Firefighters, LIUNA Professionals and Public Works Laborers unions, as well as Fire Chief, Director of Public Works and Assistant Town Administrator personnel contracts.
- TA Johnson thanks all the attendees and especially participants in this year's Memorial Day parade and commemoration ceremony on May 30, 2022.



- TA Johnson is planning to use Personal Time Off (PTO) from June 21-24, 2022.
- Town offices will be closed on Monday, June 20, 2022, in observance of Juneteenth.
- Recruitment procedures are underway for a new Town Clerk. The Town Clerk's Office will be partially staffed until June 16, 2022. The public is encouraged to contact the office for inquiries and assistance, instead of visiting in person: 978-897-1300
- Special Counsel Jon Witten provided his opinion relative to restaurants at Maynard Crossing in application of the development agreement for the site. Please see attached document as such.
- TA Johnson, Fire Chief Tony Stowers and other members of the Fire Station Building Committee toured the construction of the new station to observe progress. Because the previously-delayed electrical system component unexpectedly arrived, the construction schedule is back on track and occupancy may be expected in September or October.
- Assistant Town Administrator (ATA) Megan Zammuto attended the Massachusetts Municipal Managers Association (MMMA) Spring Conference in Gloucester, MA.
- ATA Zammuto attended the annual meeting of the town manager's offices within the Regional Housing Services Office (RHSO) at the Concord Town House.
- Treasurer/Collector Jenn Welch will be attending the annual conference of the Massachusetts Treasurer/Collector Association the week of June 7, 2022.
- TA Johnson joined Planning Director Bill Nemser as he hosted the Metropolitan Area Planning Council (MAPC) regional legislative breakfast on Friday, June 3, 2022, at the Sanctuary, downtown Maynard.



COUNCIL ON AGING:

- The Council on Aging is open Monday through Friday from 9:00 a.m. to 3:00 p.m. The COA provides information and referral for supportive services including home care, health insurance counseling, fuel assistance, food resources, housing, legal issues, public assistance programs and transportation. The Council on Aging accepts and lends durable medical equipment.
- The Council on Aging van service is providing transportation Monday through Friday from 7:00 a.m. to 3:00 p.m. Destinations include medical appointments, grocery shopping and personal needs such as banking and hair salons. The COA has hired a new substitute van driver, Newton Taylor, and are pleased with his experience and enthusiasm.
- Debbie McNulty and Cathy O'Rourke from Thyme in the Garden conducted a planting workshop with seniors creating attractive arrangements to take home.





- Grace Wilde followed up her acrylic painting workshop (High School Senior Project) with a special exhibition of the seniors' artwork at the Sanctuary in Maynard. Music performances by Maynard High School students provided the backdrop to lively conversations, tasty refreshments and viewing of special talents.

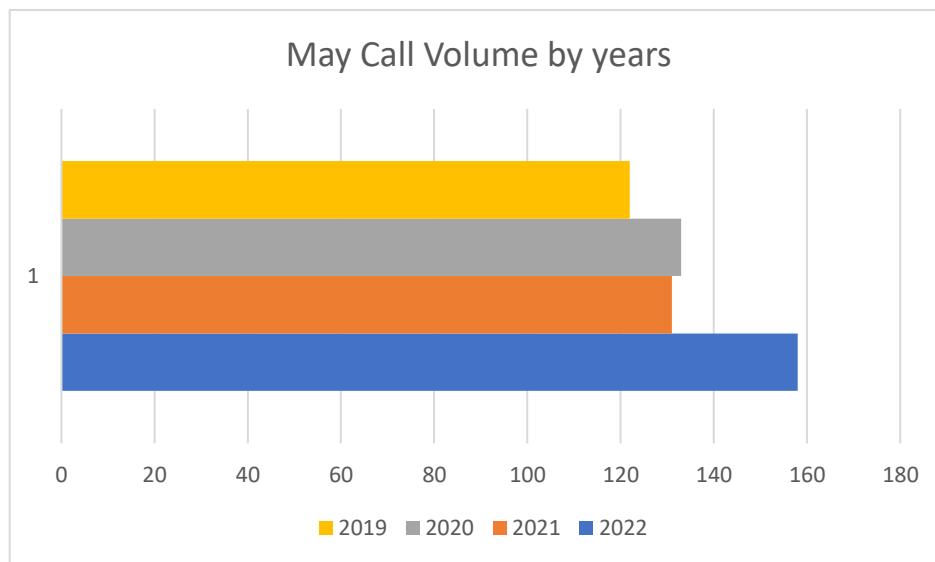




- The COA's Zoom fitness classes will be offered via streaming at the COA. The "Grab-n-Go" drive-through luncheons continue to be an extremely popular event. Seniors have reported taking their meals home or to community rooms for special gatherings. COA programs include movies, nature/travel series, classic comedy programs, bingo, knitting, do-it-yourself crafts, and various drop-in activities including cards, games, adult coloring, puzzles and painting.
- The COA produced a May newsletter promoting the COA's activities, weekly movies, DIY crafts, nature and classic comedy series and virtual fitness classes. The newsletter also included the Maynard COA Book Club, 6 Bridges Gallery and ArtSpace exhibitions, Maynard Library programs, mental health resources in acknowledgement of May being Mental Health Awareness Month, proposal for bringing pickleball to Maynard and Rep. Kate Hogan's monthly article.
- The COA offers an iPad and Chromebooks lending program for those with limited financial resources to increase opportunities for Zoom classes, online activity, and the means to contact friends and family.

FIRE DEPARTMENT:

- In May, the Maynard Fire Department responded to 158 emergency requests for services. This is compared to 131 emergency requests for service in May 2021 and 133 in May 2020. We continue to see a rise in emergency call volume compared to last year.



- We have continued issuing permits and reviewing plans for fire prevention. In May, we had 69 recorded fire prevention-related activities, including inspections. The majority of our inspection requests continue to be handled by the on-duty captain in addition to their other duties and increased call volume.
- The Maynard Fire Department conducted 48 training sessions in May including training on using self-rescue harnesses. These were awarded to us on a grant.
- We had 78 maintenance-related activities in May.

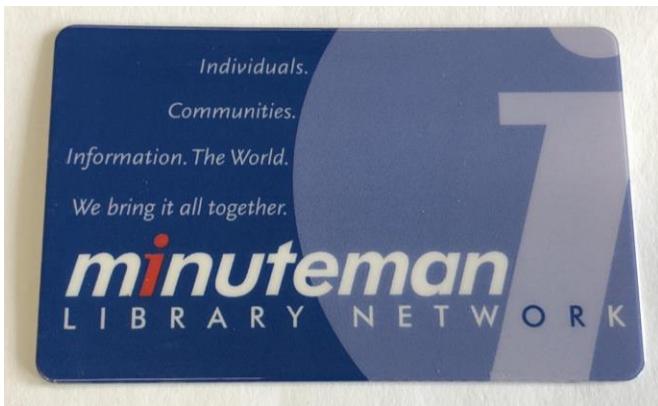
- In May we responded to multiple building fires in neighboring communities.
- Our apparatus selection committee completed the specifications for a new pumper in May.
- The construction of the new fire station was behind schedule because of supply chain issues with electrical switchgear. To everyone's surprise, the equipment showed up on site last week. We are now back on the original schedule and anticipate the building being turned over to us on or about August 25th!

LIBRARY:

- We are excited to announce that the Maynard Public Library will now offer summer Saturday hours. From July 9 through August 27, the building will be open 10am-2pm on Saturdays. On September 10, we will resume our 10am-5pm hours on Saturdays.



- In other historic news, the library has lowered the minimum age for obtaining a library card from five years old to four. All those four-year-olds who have been waiting for their turn are invited to come to the library with a parent or guardian and sign up at the circulation desk. Application forms are available in English, Mandarin, Portuguese, and Spanish.



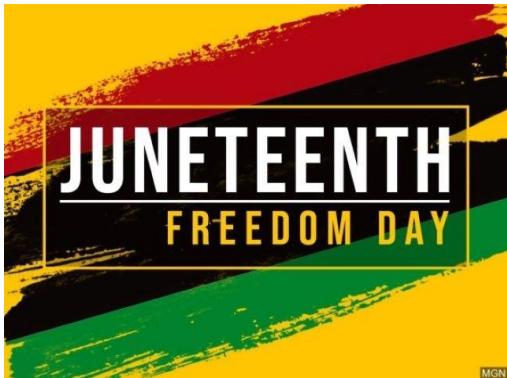
- The library has begun the process of developing a new strategic plan. A Strategic Planning Team and an Advisory Board with representatives of many different organizations and interests in Maynard have been assembled, and the work will take place over the next several months. There will be plenty of opportunities for public input, so please stay tuned. We want to hear from you!
- If you haven't seen the ArtSpace at the Library exhibit yet, you still have time. It will be up through June 30 in the Roosevelt Room, on the first floor of the library. It features paintings, prints, photographs, and more by artists from the ArtSpace studios.
- The sprinkler standpipe replacement project in the northeast stairwell has been completed. Many thanks to Kyle Brainard and the DPW for their assistance with this major repair!
- Highlights from our calendar of upcoming events. **See more programs and register at maynardpubliclibrary.org/calendar.**
- Matt York Concert: The Highwaymen – singer/songwriter Matt York will perform the songs of Johnny Cash, Willie Nelson, Kris Kristofferson, and Waylon Jennings and tell stories of their careers – Saturday, June 11, 1pm-3pm (Library patio; rain location Roosevelt Room)



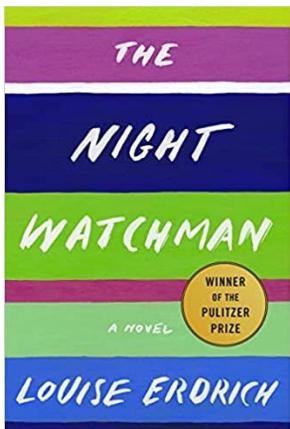
- Keith Haring: AIDS, Advocacy, and Art – Jane Oneail returns to the library for her very popular series of art talks. Learn about Keith Haring, who had a meteoric rise from graffiti artist to the world of fine art to mainstream success – Monday, June 13, 7pm (Zoom)



- June Spice Club: Cumin (in seed and ground forms) – Kits available Monday, June 13. Discussion on Thursday, June 30, 7pm
- The History of Juneteenth – Dr. Kellie Carter Jackson will explain the history of Juneteenth in America as enslaved people were notified of their freedom almost three years after the Emancipation Proclamation – Thursday, June 16, 7pm (Zoom)



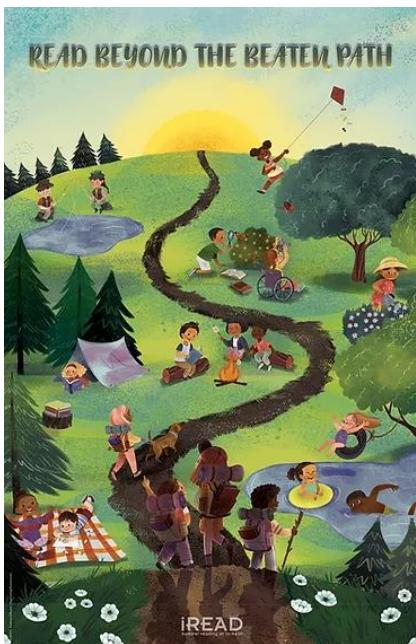
- Friends of the Library Book Sale – Saturday, June 18, 10am-4pm
- Needle-Felting Beach Scene kits available - Saturday June 18. (Watch the instructional video on your own schedule, or join a Watch & Craft event at the library on Saturday, July 9, at 11am.)
- Book Mill Discussion Group: *The Night Watchman* – Tuesday, June 21, 7pm (hybrid)



- Fix a Bicycle Flat Hands-On Workshop: Learn how to fix a flat from professional bike tuner Robin Schulman. Bring your own bike or wheel for practice – Saturday, June 25, 10:30am



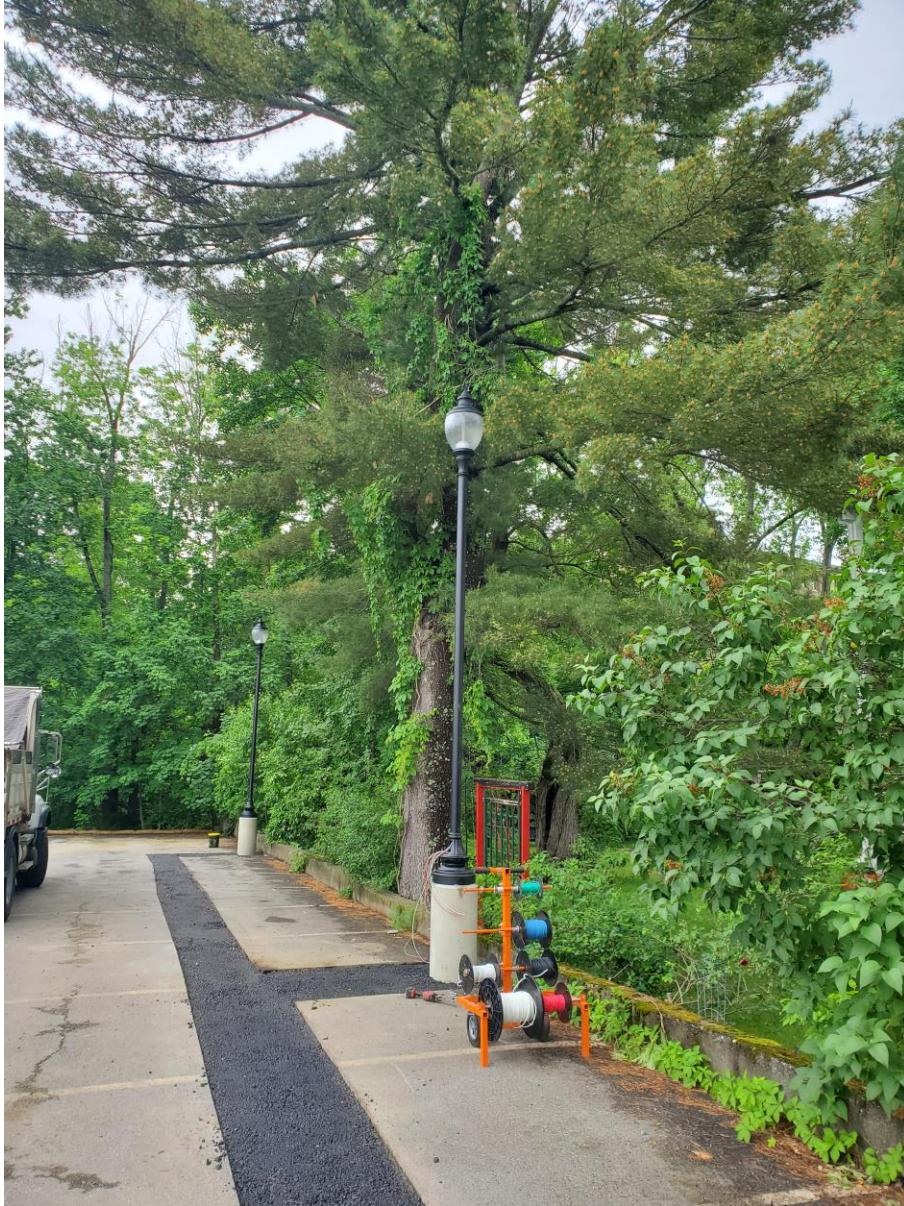
- Children's and Teen Summer Reading programs begin in June! This year's theme is "Read Beyond the Beaten Path." Participants can log their reading online using the Beanstack website or app, and earn prizes. Teen (ages 12-18) logging begins June 21, and children's logging begins June 23. Learn more on the library website:
- Children's: maynardpubliclibrary.org/childrens-src
- Teen: maynardpubliclibrary.org/teen-summer-library-club



PUBLIC WORKS:

- The Department of Public Works will be shutting off Water Utilities in the area of Florida Court, Florida Road (From Bridge to Main Street) Main Street (from Florida Road to Walnut Street), and Railroad Street in coordination with the Massachusetts Department of Transportation (MassDOT) & Tully Construction as part of the Florida Road Bridge replacement project. Water Utility shut off & replacement work will commence at 7am on Sunday June 12th, 2022 and last until completion, same day. We thank you in advance for your patience while this project continues to progress.

- The Department of Public Works has been coordinating and progressing the River Street public parking lot improvement project with its lighting contractor Central Mass Signal to install overhead lighting to improve the use and safety for residents of the lot during evening hours. We are coordinating next phase of improvements which include erosion control abutting the Assabet River, safety guardrail, line painting, and sealcoating to help preserve the asphalt of the parking lot. This project has been funded exclusively through state grant funding.



- On June 1st the Department of Public works received arrival of its highly anticipated and much needed Jet / Vac truck which was procured over a year ago. This equipment is highly specialized and the build took over one year to complete. We are awaiting registration and final training before our staff is able to utilize this equipment in the field. It is anticipated to be in operation in late June.



