



# TOWN ADMINISTRATOR'S REPORT

## May 4, 2022



### ADMINISTRATION:

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- TA Johnson appointed Pat Clifford, retired Assistant Town Clerk of Concord, MA, Certified Municipal Clerk (CMC), as Town Clerk through local election on May 3 and Town Meeting on May 16, 2022. Mr. Johnson expects retain Ms. Clifford in this role while recruiting and hiring a new full-time Town Clerk.
- TA Johnson and Council on Aging (COA) Director Amy Loveless toured ArtSpace Maynard at 63 Summer Street in consideration of programming space for COA activities.
- TA Johnson and Human Resources (HR) Manager Stephanie Duggan continue negotiations with Firefighters, LIUNA Professionals and Public Works Laborers unions, as well as Fire Chief, Director of Public Works and Assistant Town Administrator personnel contracts.
- TA Johnson attended the public forum on April 27, 2022, hosted by the Green Meadow Elementary School Building Committee to present the status of the feasibility study phase of the new school building project.
- TA Johnson attended the Maynard Public School Committee meeting on April 28, 2022, for the presentation of the proposed solar array project to be located on school property, as approved by Town Meeting in May of 2020 to authorize the Select Board to negotiate agreements relative thereto. The School Committee moved to continue the consideration of approving the proposal until a future meeting.
- HR Manager Stephanie Duggan orchestrated efforts in Town Hall in recognition of Administrative Professionals Day on April 27, 2022, and National Blueberry Day on April 28, 2022.

### COUNCIL ON AGING:

- The Council on Aging is open Monday through Friday from 9:00 a.m. to 3:00 p.m. The COA provides information and referral for supportive services including home care, health insurance counseling, fuel assistance, food resources, housing, legal issues, public assistance programs and transportation. The Council on Aging accepts and lends durable medical equipment.

- The Council on Aging van service is providing transportation Monday through Friday from 7:00 a.m. to 3:00 p.m. Destinations include medical appointments, grocery shopping and personal needs such as banking and hair salons.
- Grace Wilde, a Maynard High School senior, came to the COA in April and conducted an acrylic painting workshop for her senior project. Accompanied by soft jazz sounds, seniors learned the skills involved in using acrylic paints as they created their own interpretations of landscapes and still-life. Grace arranged an intergenerational art show at the Sanctuary which included art from this workshop and from high school students against a backdrop of live music.



- Andy Mitzcavitch taught a master class on “Intro to Craps” last month. With passionate attention to detail, Andy gave us the tricks and tips for winning big – or at the very least understanding the game should you stop at a table next time you visit the casino.



- Substitute van driver Mark Tomyl led two Mystery Tours to the Old Mill Restaurant in Westminster.



- The COA's Zoom fitness classes will be offered via streaming at the COA. Participants will need to sign up in advance due to space limitations. The "Grab-n-Go" drive-through luncheons hit a high mark in attendance with over sixty-five meals served. Seniors have reported taking their meals home or to community rooms for special gatherings.



- The COA is transitioning to more activities with increased participation. The COA’s space allows for significant ventilation before, during and after programs due to the number of windows and air purifiers are available as needed. The COA, when offering food with programs, will offer items in sealed containers for individual use.
- The COA will continue to require that individuals sign up for all programs in advance.
- The COA produced an April newsletter promoting the COA’s activities, weekly movies, DIY crafts, nature and classic comedy series and virtual fitness classes. The newsletter also included the Maynard COA Book Club, 6 Bridges Gallery exhibitions, Maynard Library programs, fuel assistance guidelines, information from Habitat for Humanity’s Critical Home Repair Program, the Home Modification Loan Program and Rep. Kate Hogan’s monthly article.
- The COA offers an iPad and Chromebooks lending program for those with limited financial resources to increase opportunities for Zoom classes, online activity, and the means to contact friends and family.

## **OFFICE OF MUNICIPAL SERVICES (OMS):**

- M. Zammuto met with a Maynard Junior Girl Scout troop on April 26th to answer questions as part of the “Inside Government” badge.
- Staff is working with designated members of the Select Board and Planning Board to negotiate a development agreement for the 2,4,6 Powder Mill / 2 Waltham project.
- M. Zammuto and B. Nemser met with Robert Dolan and Robert Anderson from MassDevelopment to discuss the [Property Assessed Clean Energy \(PACE\) Program](#).

## **Planning and Zoning**

- Mass WellSpring: at the meeting of April 26th, the Planning Board approved the Special Permit for marijuana retail use 17 Nason Street. As part of the Downtown overlay district special permit, the applicant will contribute funds to be used for Complete St improvements within the DOD.
- This year’s [MAGIC Legislative Breakfast](#) has been scheduled for the morning of June 3rd and will be held at the Sanctuary in Maynard.
- Phase 2 - Powder Mill Corridor study. The Town has been awarded a \$30,000 technical assistance grant from MAPC to continue work on the Powder Mill Corridor in conjunction with Acton. This phase will involve creation of an overlay zoning district along with an extensive outreach campaign. The Town is also preparing a request for additional funding from the Executive Office of Energy and Environmental Affairs



## PUBLIC WORKS:

- The state's "PFAS in the Commonwealth of Massachusetts: Final Report of the PFAS Interagency Task Force" is [available for download here](#). The report is a result of the work of the Task Force co-chaired by local state Representative Kate Hogan.
- Street sweeping operations were conducted throughout town, and specifically targeted downtown overnight on multiple dates.
- Attached is a representation of a recent restoration project which was a collaboration between the Historic commission, CPC and DPW to restore Gravestones and markers at the Glenwood Cemetery in the upper portion of the graveyard. This project went very well, and has been a yearly reoccurring grant process that has continued to revitalize the Glenwood Cemetery. We continue to look forward to working with this group on many more projects to preserve the history of the community.

### Resetting



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# Cleaning

