



TOWN ADMINISTRATOR'S REPORT

April 5, 2022



ADMINISTRATION:

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- Town offices will be closed in observance of Patriots Day holiday on Monday, April 18, 2022.
- TA Johnson is expected to take Personal Time Off (PTO) on Friday, April 15, 2022.
- Beginning Friday, April 1, 2022, face-coverings (ie masks) will be optional in Town Offices. Employees and visitors will follow the Maynard Board of Health guidance, provided below [from the town's website](#), in accordance with state and federal guidelines and advisories. The Board of Health advises that a fully vaccinated person should wear a mask or face covering when indoors (and not in your own home) if you have a weakened immune system, or if you are at increased risk for severe disease because of your age or an underlying medical condition, or if someone in your household has a weakened immune system, is at increased risk for severe disease or is unvaccinated.
- TA Johnson and Human Resources (HR) Manager Stephanie Duggan are negotiating with three collective bargaining unions, namely the Public Works Laborers, Professionals, and Firefighters. We are also negotiating with individual contracts for ATA Zammuto, Director of Public Works (DPW) Justin DeMarco, and Fire Chief Anthony Stowers.
- HR Manager Duggan is administering the job advertisement to fill the position of Town Clerk upon the departure of Joanna Bilotta-Simeone who has accepted the position of City Clerk in Fitchburg.
- TA Johnson is evaluating and interviewing firms in submission of the town's request for qualifications (RFQ) for House Doctor Design Services.

- TA Johnson, DPW Director DeMarco and the Maynard Public Schools Superintendent's Office continue discussions with Beacon Integrated Solutions' Beth Greenblatt, solar energy facilities consultant, to consider services from Solect Energy and the installation of arrays on town and school property.
- TA Johnson, ATA Zammuto and Fire Chief Anthony Stowers attended the recent tour of Art Space Maynard, hosted by its Board of Directors.



LIBRARY:

- Beginning April 1, masks will be optional inside the library and recommended for people who are unvaccinated or have weakened immune systems or another medical condition that puts them or someone in their household at risk.
- Also beginning April 1, the Cullen and Trustees meeting rooms will once again be available for use by groups. Requests for room reservations can be submitted online at maynardpubliclibrary.org/meeting-room-reservations.

- A few areas inside the library where the walls had significant wear and tear were repainted in March. This included the circulation desk area and Teen Room, both shown here.

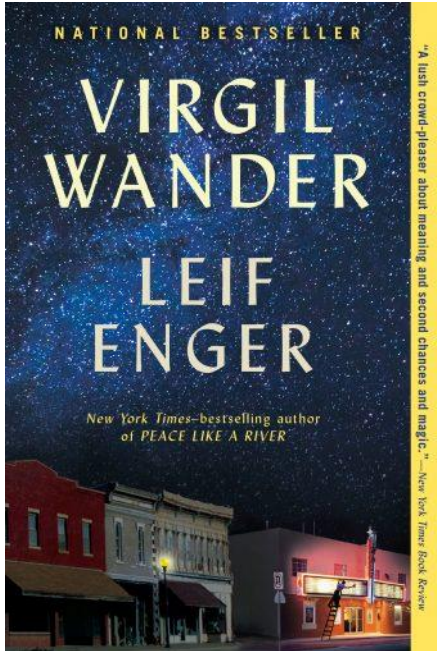


- Highlights from our calendar of upcoming programs (**all are in-person unless otherwise noted**). See more events and register at maynardpubliclibrary.org/calendar.
 - Gardeners and Climate Change with Demetra Tseckares – Learn how to design and adapt your garden to the new world of climate change – Thursday, March 31, 7pm (online)
 - National Poetry Month activities:
 - Haiku Workshop & Nature Walk – Join the Maynard Community Gardeners and Maynard Public Library for a lecture on haiku and a 30-40 minute nature walk along the Assabet River Rail Trail, followed by optional quiet writing time. Space is limited; registration required – Saturday, April 2, 10am (Ice House Landing)
 - Take & Make Kit: Poetry Challenge – Each kit includes supplies for different challenges, including a Paint Chip Poem and a Photo-Inspiration Poem. Send one of your poems to us and we'll display it at the library! – Available starting April 6
 - Little Spark Theater - Live at the Library (ages 2-5) – Enjoy role-playing activities and practice creative movement – Saturday, April 2, 10:30am
 - English Conversation Group – Practice your speaking and listening skills in a friendly environment, using everyday vocabulary to talk about hobbies, books, movies, the news, and more – No registration required – April and May, Tuesdays, 5pm
 - Scams, Fraud, and Identity Theft – Presented by the Better Business Bureau – Covers the most common scams, major red flags to watch out for, and necessary actions to stay safe – Wednesday, April 6, 11am



- Family Storytime: Hop-along – stories, activities, and a craft featuring animals that hop – Saturday, April 9, 10:30am
- Intergenerational Storytelling with Davis Bates – Wednesday, April 20, 10:30am

- STEM Program: Bridges (ages 5-12) – Find out what keeps bridges from falling down. You'll also have a chance to design and test your own bridges.-- Thursday, April 21, 3pm
- April Spice Club: Coriander – Thursday, April 21, 7pm
- Earth Day Recycled Newspaper Crafts (all ages) – Friday, April 22, 10:30am-4:30pm
- Cookbook Club: *Brunch @ Bobby's* – Saturday, April 23, 12pm
- Book Mill Discussion Group: *Virgil Wander* – Tuesday, April 26, 7pm (hybrid)



- Jennifer Haigh – New York Times bestselling author Jennifer Haigh will be in conversation with Dottie MacKeen and will read from her latest book, *Mercy Street* – Thursday, April 28, 7pm (hybrid)



- Superhero Drop-In Craft (kids and teens) – Saturday, April 30, 10:30am-4:30pm
- Take & Make Craft Kits available each Wednesday at the library: Holographic Projector (3/30), Poetry Challenge (4/6), Butterfly Finger Puppet (4/13), Paper Bird Statues (4/20), Loom Llama (4/27)
- Current library hours are: Monday, Wednesday, Friday, and Saturday, 10am-5pm; and Tuesday and Thursday, 2pm-9pm.

COUNCIL ON AGING:

- The Council on Aging is open Monday through Friday from 9:00 a.m. to 3:00 p.m. The COA provides information and referral for supportive services including home care, health insurance counseling, fuel assistance, food resources, housing, legal issues, public assistance programs and transportation. The Council on Aging accepts and lends durable medical equipment.
- The Council on Aging van service is providing transportation Monday through Friday from 7:00 a.m. to 3:00 p.m. Destinations include medical appointments, grocery shopping and personal needs such as banking and hair salons. Masks continue to be required and disinfection procedures remain in place.
- Effective April 1, 2022, face-coverings (masks) are optional in Town Offices, which includes the Council on Aging. The Maynard Board of Health guidance advises that fully vaccinated individuals should wear a mask or face covering when indoors for certain reasons. Guidance will be included on page 10 of the April newsletter.



- The COA’s Zoom fitness classes, by vote of the participants, will remain virtual at this time. The “Grab-n-Go” drive-through luncheons will continue to be held outdoors due to the positive feedback. The COA will anticipate utilizing other venues, such as the Elks Hall or the Golf Course Function Hall, when needed for larger audiences or more space for fitness classes when in-person.



- The COA will be transitioning to more activities with increased participation. The COA’s space allows for significant ventilation before, during and after programs due to the number of windows and air purifiers are available as needed. The COA, when offering food with programs, will offer items in sealed containers for single use.
- The COA will continue to require that individuals sign up for all programs in advance.
- The COA produced a March newsletter promoting the COA’s activities, including arts and craft classes, nature and classic comedy series and virtual fitness classes. The newsletter also included the Maynard COA Book Club, 6 Bridges Gallery exhibitions, Maynard Library programs, fuel assistance guidelines, information from Habitat for Humanity’s Critical Home Repair Program, the Home Modification Loan Program and Rep. Kate Hogan’s monthly article.
- The COA offers an iPad and Chromebooks lending program for those with limited financial resources to increase opportunities for Zoom classes, online activity, and the means to contact friends and family.

MUNICIPAL SERVICES:

- ATA Zammuto moderated the Careers in Municipal Government event at Suffolk University on March 31, 2022, as a collaboration with Suffolk University's Institute for Public Service and the Massachusetts Municipal Association.



- The Economic Development Committee downtown subcommittee is hosting two downtown business meetings to discuss beautification and marketing efforts this spring. The meetings will be held [Thursday, April 14th at 6PM at Serendipity](#) and [Friday, April 15th at 8AM at Open Table](#).
- The Metropolitan Area Planning Council (MAPC) officially confirms that Executive Director Marc Draisen has awarded funding to provide technical assistance for Phase 2 for the Powder Mill Road corridor plan to prepare an overlay zoning district, a strategy for public utilization of the Assabet River along the corridor, and a streetscape improvement plan. Mark Racicot, Director of the Land Use Department for MAPC, will be the town's initial point of contact on this project. MAPC technical assistance is made possible through a range of sources including District Local Technical Assistance, Planning for MetroCommon Technical Assistance, and foundation grants. Awards are also made in alignment with the Baker Administration's Community Compact Cabinet Best Practices Program.

- ATA Zammuto and Conservation Agent/ Assistant Town Planner Julia Flanary attended the Cycle Bar ribbon cutting on March 17th



Public Health

- Health Agent John Robertson has secured an intern from Maynard High School working on a senior project.
- J. Robertson is attending an Emergency Preparedness Summit virtually April 4-7, 2022.
- The federal Center for Disease Control (CDC) recommends a 2nd booster for [certain individuals](#).

Conservation

- J. Miller is working with three Maynard High School Seniors on internships for their senior projects.

PUBLIC WORKS:

- The Department of Public works through our Water and Sewer Division will be conducting town wide hydrant main flushing of the water distribution system, this process will be conducted during the departments regular work schedule and in the evening hours. This process will be conducted over the next several weeks, starting Monday April 11th. Impacts to our customers are typically low water pressure, and discolored water. We thank you for your patience in advance as we conduct regular maintenance of your utility.