



*Drone Picture of Green Meadow School construction, August 2025*

# **TOWN ADMINISTRATOR REPORT**

**September 2,  
2025**



## **ADMINISTRATION**

- Town Administrator Johnson excitedly attended the Syrup & Sirens event on Monday, August 25, 2025, hosted by the town's departments, namely the Office of Municipal Services (OMS), the Police Department, Fire Department and Council on Aging (COA). The event was made possible through a grant, and Emerson Hospital staff attended to observe the success of the initiative.



- TA Johnson sent his well-wishes to Superintendent Brian Haas for the start of the new academic year for Maynard Public Schools. Teachers' first day was Monday, August 25, 2025, and the students re-enter Wednesday, August 27, 2025.
- TA Johnson and Assistant Town Administrator (ATA) Stephanie Duggan continue contract negotiations with LIUNA Professionals and Laborers (DPW), as well as Director of Public Works Justin DeMarco.
- ATA Duggan is executing and supporting recruitment and interviews to fill multiple positions, including: Chief Assessor; Assistant Town Clerk; Assistant Treasurer/Collector; Municipal Energy Manager; Water/Sewer Operator; and Public Works Business Manager.
- Counselors in Training from the Boys and Girls Club assisting Andrea Varna (president), Debbie Hledik and the rest of the crew from the Maynard Community Gardeners in beautifying the front garden beds at Town Hall the week of August 11, 2025.



- Town officials monitored the containment of a film-production on Monday, August 25, 2025, in downtown Maynard.



- TA Johnson is conferring with the town's contracted Information Technology support provider to consider possible improvements to the town's computer server protections, namely fire-walls and protected network access (VPNs). Town Hall's computers were inactive for hours recently as the system shut down as a protective measure when it detected an intrusion. No information was lost or accessed, but a different security system may allow for less down time if another attack is detected.
- TA Johnson is supporting a regional collaboration amongst towns' public works departments to procure a firm to analyze and report on potential costs and factors if the state's water resources system (MWRA) were to be extended to our region.
- TA Johnson is working with Library Director Jean Maguire and Director of Public Works' (DPW) Justin DeMarco in pursuit of procurement of construction services for repairs to the library's stairwell, as appropriated for at the 2025 Town Meeting.
- TA Johnson met with Acton Town Manager John Mangiaratti to discuss regional collaboration.

## COUNCIL ON AGING

- The Council on Aging is open Monday through Friday from 9:00 a.m. to 3:00 p.m. The COA provides information and referrals for supportive services including home care, health insurance counseling, fuel assistance, food resources, housing, legal issues, public assistance programs and transportation. The Council on Aging accepts and lends durable medical equipment.
- The Council on Aging van service provides transportation Monday through Friday from 7:00 a.m. to 3:00 p.m. Destinations include medical appointments, grocery shopping, banks, and salons.
- June, July and August Highlights Include:



- Watercolor Poppies and Acrylic Daisy painting classes with Lara from Pop Up Art School.



- Hanging Driftwood and Beach Medallion craft workshops with Laura of The Sea and Me Designs.

- Holistic Interior Design Workshop with Nan Kruger, Maynard resident and interior designer.
- Co-sponsorships with the Maynard Library included “Discover Music in Spotify,” “Artificial Intelligence & Chat GPT,” How to Find and Listen to Podcasts,” and “Social Media for Actual Socializing.” Bill Gette presented New England Wildflowers, Part Two and Three over the summer. These programs are well attended by seniors, and the COA appreciates the technical support from the library staff.
- Road Trip (lunch) destinations included Barber’s Crossing and Rota Spring Farm in Sterling, Olive Garden Restaurant in Berlin and Erikson’s Ice Cream in Maynard, and Tiny’s Restaurant in Ayer.



- Monthly activities included special shopping trips to Walmart, Dollar Tree, Savers, Ocean State Job Lot, and Highland Crossing. Grab-n-Go meals continue.