



# TOWN ADMINISTRATOR REPORT



**July 1, 2025**

## ADMINISTRATION

- Town Administrator (TA) Johnson joined the surrounding communities' Town Managers and Administrators and staff at Concord town offices for the annual Regional Housing Services Office (RHISO) intermunicipal agreement amendment update.
- TA Johnson rode along with Open Table meal and food delivery to households on Tuesday, June 24, 2025, to observe the non-profit's operations and community interaction.
- TA Johnson attended the Small Town Administrators of Massachusetts (STAM) Annual Meeting in Boylston on Wednesday, June 25, 2025. Topics included artificial intelligence considerations, Select Board and Town Administrator relationships, legislative priorities advocacy, and regionalization considerations.
- TA Johnson and Planning Director Bill Nemser met with State Representative Kate Hogan and her staff to consider strategies to expose the town to potential bio-technologies businesses, specifically targeting large capacity properties like the Mill & Main campus.
- Congratulations to the hosts of the Maynard Farmers Market for celebrating their 30th anniversary on Saturday, June 28, 2025!



- The newly introduced Minuteman Bike Share bikes are available on Main Street now!

- TA Johnson observed the beginnings of the installation of public art installation on Main Street across from the bike shop, with work being done by Andy Moerlein, David Mark and Steve Smith. Reportedly, it'll take some weeks for the installation to be complete.



- TA Johnson observed the starting day of the annual Readathon hosted by the Maynard Library.

- Town Offices will be closed Friday, July 4, 2025, in observance of the Independence Day holiday.
- TA Johnson plans to take vacation time for part of days June 30 through July 3, 2025, (July 4<sup>th</sup> is the holiday), then entirely the week of July 7-11, 2025.
- TA Johnson attended the recent finance sub committee meeting of the Green Meadow School Building Committee.
- TA Johnson is reviewing “House Doctor” Design Services submissions, and will submit recommended contracts for the Select Board’s consideration upon endorsement of contract terms by the vendors.



- TA Johnson and Assistant Town Administrator (ATA) Stephanie Duggan continue contract negotiations with LIUNA Professionals and Laborers (DPW), as well as Director of Public Works Justin DeMarco.
- TA Johnson thanks the Cultural Council and Cultural District for hosting the Jazz Fest held at Memorial Park on June 21, 2025.







- On June 25, 2025, “Maynard Power Choice” was launched, which introduces the community electricity aggregation program to the town. Public information sessions are scheduled, and information can be found at [MaynardPowerChoice.com](http://MaynardPowerChoice.com)



**Maynard**  
**PowerChoice**



**A new community  
electricity program  
is coming to Maynard!**

**Attend a public information session  
to learn more:**



**Thursday | July 24 | 7:00 PM**

Roosevelt Room at the Maynard Public Library  
(77 Nason Street, Maynard) and via Zoom  
(link available at [MaynardPowerChoice.com](http://MaynardPowerChoice.com))



**Tuesday | July 29 | 1:00 PM**

Maynard Senior Center (50 Brown Street, Maynard)

**[MaynardPowerChoice.com](http://MaynardPowerChoice.com)**

## **MUNICIPAL SERVICES**

- Planning Director Bill Nemser’s article “Hyper Local” was featured in the recent Planning Magazine: <https://www.apa-ma.org/wp-content/uploads/2025/06/MA-Planning-Sum25.pdf>

## **PUBLIC WORKS**

- Water filter rebate program, report as of June 19, 2025:
  - We opened the program June 4th at 9 am, in the first hour we had 33 submissions. By EOD we had 49 submissions including 4 in person submissions. By 8 am June 5th, were up to 55 with a current status of applications. We currently have a total of 73 applicants.
  - These are numbers as of Monday June 16<sup>th</sup> at 8 am
    - Step 1 Request Eligibility
      - Applied: 73
      - Reviewed for eligibility: 69
      - Notified of outstanding balance on bills: 9



- Submitted proof of payment: 4
- waiting on proof of payment: 5
- Waitlisted: 19
- Received notice proceed to step 2: 48
- Step 2 Request approval for filter
  - submitted approval form: 2
  - Received notice to proceed to step 3: 2
  - Denied: 2
  - 1 for not living in the area AND not providing evidence of discoloration
  - 1 for failure to pay water bill after 10 business days

- Department of Public Works' Water Division was chosen to represent one of five presentations chosen from across the country to present at this year's annual American Water Works Associations (AWWA) national event held in Denver, Colorado. Maynard's presentation is a caveat for our current water utilities master planning efforts with an emphasis on strategic planning for small utilities to address the current and future climate of ever evolving challenges.

Out of the five presentations, Maynard's utility was faced with the most challenging task, not something we want to be the leader on. The industry responses we received solidified our approach as the most advantageous for our community. This opportunity was also great for federal, state, and local regulatory agencies to understand the challenges that blanket policy adoption can have on stressed smaller utilities, including the cost implications that arise, as these are burdens that are continuing to compound which is not a sustainable approach. Our continued commitment in resolute in achieving our goals, we will continue to move Maynard forward efficiently and effectively.



- Water and Highway crews conducted utility repairs on Parker Street:



- In response to complaints of errant golf balls impacting private residence, a net was installed off the 6<sup>th</sup> hole at the Maynard Golf Course.

