



TOWN ADMINISTRATOR REPORT



June 3, 2025

ADMINISTRATION

- Thanks to the Town Clerk's Office and all election workers and volunteers for the successful Special Town Election held May 26, 2025. It's challenging to host an election out of cycle, and especially following the Memorial Day holiday, but turnout was high and the execution was reportedly flawless.
- Town Administrator (TA) Johnson thanks all the participants and organizers in the Memorial Day parade held May 26, 2025. Thanks to town staff who supported the event, including Police, Fire and Public Works Departments.



- TA Johnson joined the project management and design team for the new Green Meadow School construction project, along with the Superintendent of Maynard Schools and the Chair of the GM Building Committee, to meet with the Massachusetts School Building Authority (MSBA) to review the start of the construction phase and expectations of reporting and oversight. The MSBA noted that reports from our team to date have been timely and responsive.

- Town Accountant Kevin Petersen expects to attend the Massachusetts Association of Contributory Retirement Systems (MACRIS) conference in Hyannis from June 1-4, 2025.
- TA Johnson will join Town Moderator Dick Downey in hosting an “after Town Meeting meeting” to review the execution of the recent Annual Town Meeting and to prepare for the expected Special Town Meeting in the fall.
- TA Johnson will join consultants and representatives from the town’s Sustainability Committee to consider received bids for the town’s planned Community Electricity Aggregation program in order to provide alternative electricity supply to Maynard customers.
- TA Johnson is working with Sustainability Committee representatives to hire a Municipal Energy Manager to report to both town and school administrations. This position will be funded through a grant from Eversource, and may require hiring a consultant if recruitment is not successful.
- TA Johnson and Town Accountant Kevin Petersen met in person with the Superintendent of Maynard Schools and School Business Manager to review preparation for End of Year (EOY) fiscal reporting and accurate depiction of shared costs and funding schemes.
- Town Offices will be closed June 19, 2025 in observance of Juneteenth holiday.
- TA Johnson plans to take vacation time for part of days June 30 through July 4, 2025, then entirely the week of July 7-11, 2025.

COUNCIL ON AGING

- The Council on Aging is open Monday through Friday from 9:00 a.m. to 3:00 p.m. The COA provides information and referrals for supportive services including home care, health insurance counseling, fuel assistance, food resources, housing, legal issues, public assistance programs and transportation. The Council on Aging accepts and lends durable medical equipment.
- The Council on Aging van service provides transportation Monday through Friday from 7:00 a.m. to 3:00 p.m. Destinations include medical appointments, grocery shopping, banks, and salons.

MAY HIGHLIGHTS:

- Jay Higgins, Outreach Manager for Congresswoman Katherine Clark, visited the COA for a Q & A session and updates on resources. A light lunch followed the presentation.
- The Council on Aging offered a sea glass craft class with Lara of The Sea & Me Designs and ArtSpace Maynard provided a special print making workshop for Maynard seniors.



- Senior Line Dancing started at Miss Tricia's Dance Studio in downtown Maynard.



- The Council on Aging sponsored a special Road Trip to Kimball Farm in Lancaster and provided transportation to the Annual Town Meeting.
- The Council on Aging co-sponsored two presentations with the Maynard Library: Apple Watch for Beginners and New England Wildflowers, Part 1. Trivia Bingo returned in May, another co-sponsorship with the Maynard Library.

