

TOWN OF MAYNARD
SENIOR CENTER COMMITTEE
Meeting Minutes

February 6, 2025, 7pm

FINAL 2/18/2025

Fully Remote meeting (via ZOOM)

(This public meeting was recorded.)

Present:

Jerry Culbert, Chair

Deb Roussell, Vice Chair

Dan Shields, Clerk

Paul Guthrie

Mary Mitzcavitch

Jack MacKeen

Mary Ann Bassett

Amy Loveless

Stephanie Duggan

Linda Holt (Liaison, FinComm)

Chris DiSilva (Liaison, Select Board)

Absent: Mark Koenig; Joshua Morse

1. Meeting Opening

Jerry Culbert called the meeting to order at 7:00pm.

2. Acceptance of Prior Meeting Minutes

Minutes for 1/16/2024: Linda Holt noted a correction re the name of an upcoming Budget meeting; also, Jerry Culbert's name was misspelled. **A motion was made** by Jack MacKeen and seconded by Deb Roussell to approve the minutes as amended. **Motion carried, 9-0.**

3a. Update on Temporary Senior Center Closure

Amy Loveless provided an update re the temporary closure of the golf course clubhouse building, including the portion housing the Senior Center, due to pest infestation (rats and mice). Sterling Golf Management is responsible for building maintenance and thus for this issue. Their delays after the initial observations contributed to the issue becoming so significant as to warrant building closure. While no evidence was found of this infestation within the Senior Center portion of the building, there was evidence in the kitchen, common areas, and womens' restroom. Amy is hoping the Center will reopen by the day after President's Day. Dan asked what remediation steps were needed; Amy indicated sealing off entry points, and deployment of traps and poison baits, were required. Dan asked if there was moisture in the building due to roofing issues; Amy indicated the roof is under ongoing assessment, but meanwhile, there was a gap under an external door, and other openings which were primarily responsible for rodent entry. Amy also noted that Sterling was having their pest management vendor coming less often in the cold season which isn't correct because that is when you are likely to have greater pest intrusion. Dan asked re food availability in the building in the off-season; Amy indicated no food was currently being served, but nonetheless food did have to be removed as part of the remediation effort. During the closure period, some activities are being conducted remotely, with others moved the Library or other sites. In response

to a question from Linda Holt, Amy confirmed the costs of the remediation are being borne by Sterling Golf Management.

3b. Review of RFP Responses

Two responses were received and accepted. Amy Loveless confirmed Greg Johnson has appointed a team (including Mary Ann Shields, Mary Ann Bassett, Peg Brown, Deb Roussell, Chris DiSilva, and Amy Loveless) to evaluate the responses.

3c. SCC Annual Report

Jerry Culbert indicated that each Committee of the Town may submit an annual report, and that Dan Shields has created the original draft that was sent out to SCC members for review. Jerry noted that a reformatted version from Deb Roussell was sent out to SCC members just prior to this meeting. Amy Loveless referred to formatting rules from the Town (font, etc.) that need to be followed. After discussion, **a motion was made** by Jack MacKeen, seconded by Amy Loveless, to approve the reformatted version with an allowance for Jerry Culbert to make any needed last-minute adjustments. **Motion carried 8-0** with one abstention.

4. New Business

Jack MacKeen noted that one of the RFP responses regarding the disposition of 61-63 Summer ST included space for a Senior Center, and suggested that the SCC reach out to the relevant Committee as part of our ongoing work. Amy Loveless noted the review committee was to be meeting with the Select Board in their upcoming Tuesday meeting.

Jack MacKeen also noted there will be a Joint Budget Review Meeting this upcoming Saturday, and that this meeting will include discussion of whether or not an override decision will be needed for funding for lease payments for a new interim Senior Center site.

5. Public Comments (none)

6. Next Meeting:

Thursday February 20, 7pm, as a **Remote Meeting**.

7. Adjournment

A motion was made by Deb Roussell and seconded by Jack MacKeen to adjourn. **Motion carried 9-0.** Meeting adjourned 7:59pm.

Approval date: 3/06/2025 submitted by Dan Shields, SCC Clerk

Documents

- **MSCC 2025-02-06 Agenda V2 for Posting.pdf**
- **MSCC 2025-01-16 Minutes v1.docx**

