



# **TOWN ADMINISTRATOR REPORT**

**September 17,  
2024**



## **ADMINISTRATION**

- Town Administrator (TA) Johnson and Assistant Town Administrator (ATA) Stephanie Duggan are conducting regular collective bargaining agreement negotiations with the IAFF Fire Fighters Local 1947 union, and with the Public Safety Tele-Communicators NEPBA Local 114 dispatchers union.
- TA Johnson and ATA Duggan are excited to welcome Melissa Pelletier as the new Town Clerk, and expecting her to start at the end of September.
- As a member of the organization's board, ATA Duggan attend the Massachusetts Municipal Human Resources Association's (MMHR) fall conference in Falmouth, MA on September 11-13, 2024.
- ATA Duggan plans to attend the Massachusetts Municipal Managers Association (MMMA) "Boot Camp" professional development session on Wednesday, September 18, 2024 in Sharon, MA.
- TA Johnson and members of the town's finance team plan to attend the state's Division of Local Services (DLS) annual seminar "What's New in Municipal Law" for local officials on Monday, September 23, 2024 at Bentley University Conference Center in Waltham, MA.
- Town offices will be closed from 11:00am to 1:00pm on Tuesday, October 1, 2024, for town staff training and luncheon.
- The [Warrant for the upcoming Special Town Meeting scheduled for October 7, 2024 is available online](#) and is expected to be delivered to households shortly.
- TA Johnson is planning to take Personal Time Off (PTO) from October 8-15, 2024.
- Town Offices will be closed in observance of Indigenous Peoples Day on Monday, October 14, 2024.
- The TA Office will host an Insurance Advisory Committee (IAC) on Tuesday, September 24, 2024, for town and school department employees and union representatives. The topics expected to be covered include the current health insurance market conditions and projections for potential impacts to subscribers and town budgets.

- State Senator Jamie Eldridge joined town officials and town staff at the Concord / Acton / Haynes Streets (Rt 27) intersection to review the current status of the area's traffic safety improvement project. The Senator successfully advocated for \$500,000 towards the project.



- The Maynard Fire Department hosted a memorial service to mark the anniversary of September 11, 2001 terrorist attacks. Department Deacon Jon Pepi offered a prayer to those attending, including town staff, town officials, and residents, particularly seniors, retirees and veterans. It was a pleasure to see Boston Post Cane recipient Rocco Brienzo in attendance, who's now 105 years old.



## PUBLIC WORKS

- E.L Harvey has informed the town that our annual Fall townwide Yard waste pickup will be commencing on the weeks of November 4<sup>th</sup> – 8<sup>th</sup> & November 18<sup>th</sup> – 22<sup>nd</sup> per the regular scheduled solid waste collection routes. We encourage residents to be patient with this service, some neighbors put out more than others. This can cause delays in scheduled pickup times and days.
- In January of 2023, Maynard was awarded a Gap III grant for \$89,075, which excluded the added 10% cost sharing the Town of Maynard was required to fulfill on the proposed project. After winning the grant, the Town upgraded the scope of the work to include a new High Efficiency Condensing Propane Boiler, a new Propane Tank, and the removal and disposal of the old underground oil storage tank. This would lower emissions significantly as well as being significantly less expensive to run. The total projected cost of the project was \$154,078. The Town's total contribution was \$65,078.

What is the Gap III Grant? In a continuing effort to support a more sustainable Commonwealth, the Baker-Polito Administration today announced \$8.1 million in grants through the Gap Energy Grant Program to help water facilities, nonprofits and small businesses reduce energy use, increase energy efficiency, and generate renewable energy. The Gap Energy Grants are administered by the Massachusetts Department of Environmental Protection (MassDEP), which operates the initiative under its Clean Energy Results Program. By filling the “gap” in project financing, these grants are made possible through the Climate Protection and Mitigation Expendable Trust and enable its recipients to use utility incentives and funds from other sources to build or install energy efficiency and clean energy projects. This year, the 62 recipients receiving the grants represent three sectors in the state: municipal water facilities; non-profit multi-family affordable housing organizations; and agricultural and food-producing non-profits and small businesses.

The new boiler is currently operating efficiently and keeping the Wastewater facility administration building and its staff warm. We want to thank the Massachusetts Department of Environmental Protection, Veolia Water, Inovis Energy, Anctil Plumbing and Heating, Dileo Gas, Western Oil Environmental Services and all parties involved in assisting with this grant project. This project has been highly successful for the Town of Maynard.

We are proud to report that after installation during the 2023/24 winter, our Facility has saved 10,000 Kw of energy and a monetary savings of approximately \$1600 per year. During the months of November through March the Facility showed significant gains in saving electricity from previous years, thus resulting in a much smaller carbon footprint. We look forward to continuing to upgrade and focus on sustainable improvements within our facility.

## FIRE DEPARTMENT

- Congrats to Fire Fighter Tim Landry who graduated from the state's training academy on Friday, August 31, 2024.



- Congrats to Fire Fighter Travis Gross who participated in the district team's training and technical challenge at Fenway Park in Boston on Thursday, September 12, 2024.

