



OFFICE OF THE
TOWN ADMINISTRATOR
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301

TOWN BUILDING USE POLICY

ACKNOWLEDGEMENT OF RESPONSIBILITY

I, _____, as chair or his/her designee of
(Name)
the _____, accept responsibility for the
(Board, Committee, or Organization)
use of the Town Building ("Town Hall") during meetings and/or events held by my
organization. Furthermore, I certify that I have read the Town Building ("Town
Hall") Use Policy and I understand and Agree to abide by the rules of use as set forth
in the Policy.

Signature:

Date:

Print Name and Address:

Phone: _____

E-Mail: _____