

Special Town Meeting 2023 Timeline - Maynard

Tuesday, July 18, 2023	The Select Board vote to hold a Special Town Meeting (STM) Tuesday, October 10, 2023 at 7:00 PM at the Fowler School Auditorium
Wednesday, July 19, 2023	Select Board via (Town Administrator) gives notice to all Town Agencies, Town Officers and Chairpersons of Multiple Member Committees <i>Deadline imposed by the Town Administrator (Charter is silent on this notification for STM)</i>
Tuesday, August 15, 2023	Deadline for submittal of all Draft Warrant Articles to Select Board by Town Agencies, Boards and Committees <i>(Funding amounts and sources required) - Deadline imposed by the Town Administrator</i>
Friday, August 25, 2023	Select Board publishes notice of the calling of Special Town Meeting <i>Maynard Town Charter, Section 2-5: SB to publish notice at least 45 days prior to STM</i>
Friday, September 8, 2023	Deadline for submittal of all Citizens Petition Warrant Articles for STM; referred to FinCom upon receipt <i>Maynard Town Charter Section 2-7 C.2: Citizens Petitions must be received at least 30 days prior to STM</i>
Monday, September 4, 2023	FinCom recommendations, comments and reports due for STM <i>Must be done before SB approves STM Warrant</i>
Tuesday, September 5, 2023	Select Board vote to approve STM Warrant <i>Last meeting before publishing deadline</i>
Friday, September 15, 2023	STM Warrant to be printed (xxx copies) <i>Printing deadline (earliest time available after printing of STM)</i>
Tuesday, October 3, 2023	Finance Committee public hearing for the warrant articles
Friday, September 29, 2023	Post Meeting Notice of STM <i>Town of Maynard By-Laws, Section 1A: Town Meeting shall be notified by posting an attested copy of the warrant calling the same, one at the Post Office, and at each of the ten (10) other public places in Town, seven (7) days at least before the day appointed for said meeting</i>
Monday, October 2, 2023	PowerPoint Slides are Due to the TA/SB Office
Tuesday, October 3, 2023	Prep Meeting for Special Town Meeting Moderator - Legal - Finance - SB - TA - Town Clerk and Anyone Sponsoring Articles room 201 at Tall Hall
Tuesday, October 10, 2023	Special Town Meeting - Fowler School Auditorium