



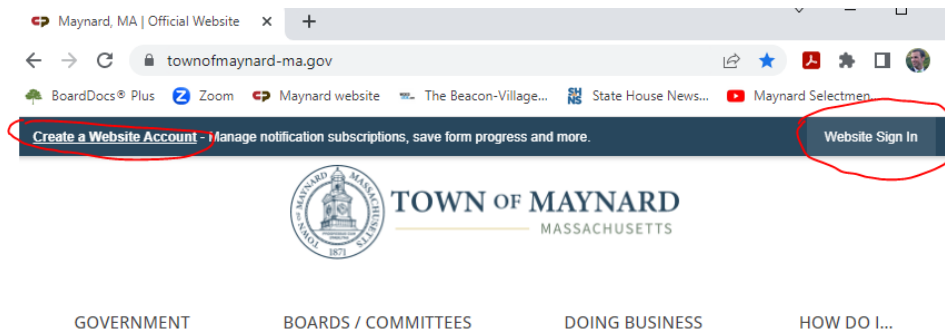
TOWN ADMINISTRATOR'S REPORT



May 3, 2023

ADMINISTRATION:

- The town's [new website](#) allows for residents to create a log in and register to receive notifications, alerts, and other information relative to their interests. Committee members can also request "Author" permissions to edit their specific body's webpage to be published by a town staff "Administrator".



- In observance of Arbor Day, a tree was donated and planted at Town Hall on Saturday, April 29, 2023. The tree was accepted by the Select Board, and planted on Friday, April 28, 2023, in anticipation of the following day's recognition ceremony.



- The Town Clerk's Office administered the [annual Town Election](#) on Tuesday, May 2, 2023 at the Fowler School.



- Temporary bleachers to support spring programming were delivered April 24, 2023 to Alumni Field to replace the demolished Visitor Side bleachers.



- The Town Clerk's Office may be closed on June 8-9, 2023 while the office's staff attends the annual Massachusetts Town Clerk's Association (MTCA) conference.
- The Annual Town Meeting Warrant was published and distributed to households, in anticipation of the forthcoming Meeting scheduled for Monday, May 15, 2023. The Warrant and other information for the Town Meeting is found on the town's website:

<https://townofmaynard-ma.gov/415/Annual-Town-Meeting-May-15-2023>



COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

TOWN OF MAYNARD

Report, Budget, Recommendations, and Official Warrant

ANNUAL TOWN MEETING

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the voters of said Maynard, to assemble in FOWLER SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town, on Monday, May 15, 2023 at 7:00 P.M. then and there to act on the following articles:

SPECIAL NOTICE TO VOTERS

Registration will begin by 6:45 pm, and the Meeting will begin promptly at 7:00 pm. The Maynard Finance Committee (FinCom) will hold a public hearing on Monday, May 8, 2023, at 7:00 pm as mandated by the Town Charter, to provide an opportunity for members of the Maynard community to ask questions or offer comments on any of the articles on the Town Meeting Warrant, including the proposed Town Budget. The intent of this public hearing is to allow Town Meeting voters to provide input and inform themselves more fully on the issues to be voted on at the May 15, 2023 Town Meeting. The FinCom public hearing will be held remotely via Zoom, with the meeting notice posted on the Town's website www.townofmaynard-ma.gov, including participation information.

NOTE: The FinCom meeting will be held remotely via Zoom, in accordance with Chapter 2 of the Acts of 2023, which includes an extension until March 31, 2025, of the remote meeting provisions of the Open Meeting Law. For the most-timely information on the agenda and location of, and how to participate in, any public hearing, please review

- Tours of 1 Summer Street (old fire station) are continuing to be hosted by contracted real estate broker firm O'Brien Commercial Properties, Inc. Interested parties are registering to receive the Request For Proposals (RFP) that is available for the disposition of 1 Summer Street, the old fire Station:

<https://www.townofmaynard-ma.gov/35/Doing-Business>

In consideration of advice from contracted real estate broker O'Brien Properties, an addendum was submitted pertaining to the Request for Proposals (RFP) for the disposition of 1 Summer Street (old fire station) to extend the deadline for submissions by one week, with a new deadline as Monday, May 8, 2023 at 12:00pm.

- Town Administrator (TA) Greg Johnson and Human Resources (HR) Manager Stephanie Duggan are conducting a search for a new Finance Director/Town Accountant.

- TA Johnson and HR Manager Duggan are scheduled to begin regular collective bargaining agreement negotiations with NEPBA Police unions (Patrolmen and Superior Officers), and are expecting to coordinate the start of negotiations with AFSCME Clerical Union. Individual personnel employment agreements to be negotiated include: Police Chief; Deputy Police Chief; Planning Director; and, Human Resources Manager.
- TA Johnson and HR Manager Duggan met with NFP health insurance consultant Ken Lombardi in reflection of recent considerations to alternative health insurance plans presented to the Select Board and the Insurance Advisory Committee (IAC). Town Administration is considering methods to enhance communication and cooperation with the IAC and its employee and union representatives, especially in consideration of future fiscal year's benefits planning and strategies.

FIRE:

- Training hours (April 2023): 375
- Incidents (April 2023): 125
- Maynard Fire responded to a structure fire on Second Street on March 11th at 1230. The fire started outside, extending to the attic. Group 2 did a tremendous job stopping the fire.



- Chief Lawless graduated from the Executive Fire Officer Program at the National Fire Academy.



- Group 3 had a successful CPR save.
- The Maynard Fire Department is holding a hiring process in the month of May.



- All the groups are out and around doing lots of training as the weather is improving.
- We still have some additions to our new fire station, landscaping is underway.
- Crews have been working on preserving our history from our old station transition to our new one.

