



# TOWN ADMINISTRATOR'S REPORT



**February 7,  
2023**

## **ADMINISTRATION:**

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- I'm proud to announce that ATA Zammuto will be resigning as of March 2, 2023, to begin a new role as Deputy Town Manager for the town of Concord. Congratulations, Megan!
- The Maynard Select Board will be conducting interviews in consideration of appointment of a new Fire Chief, as Chief Tony Stowers is retiring February 10, 2023.
- Last month, we launched our [new website](#) platform. One feature we are excited to share is called **Notify Me**. Anyone can create an account under website sign in at the top of the page, and then click the yellow **Notify Me** icon to sign up for alerts, meeting agendas, and updates from various departments.
- The town's annual local election is May 2, 2023, at the Fowler School's auditorium. Are you interested in running for office in the Town of Maynard? Nomination papers are now available at the [Town Clerk's Office](#). The last day to obtain nomination papers is Friday, March 10th. The filing deadline is Tuesday, March 14th. Available elected positions include: Two (3) year Select Board; Terms; One (1) year Select Board Term; Two (3) year School Committee Terms; One (3) year Trustee of the Maynard Public Library Term; One (3) year Regional Vocational School Committee Term; One (4) year Maynard Housing Authority Term
- Town offices will be closed Monday, February 20, 2023 in observance of Washington's Birthday holiday.
- All dogs, 6 months of age or older MUST be licensed in Maynard. Licenses are done by mail or by drop off at Town Hall. Dogs must be licensed by February 28, 2023. Dogs licensed after this date will be subject to a \$25.00 late fee each. Any new dog to Town or recently acquired dog must be licensed within 30 days!! [Click here to visit the Town Clerk's webpage to learn how to register and pay for your license](#). Please note that at the October 3, 2020 Special Town Meeting the voters of Maynard accepted the provisions of Mass

General Law Chapter 140, Section 139, which allow the Town to issue dog licenses free of charge to residents over 70 years of age.

## **MUNICIPAL SERVICES:**

### **Conservation Commission**

- The Conservation Commission recently approved the placement of a little library at Reo Rd Playground. This project was proposed by Maynard High School Student Hannah Larkin as part of her National Honors Society Community Service project. She hopes to install the library by the Spring.
- The Conservation Agent recently visited Maynard High School to speak with Seniors about opportunities in the Science and Planning fields. This is the second year that the Conservation Division will host high school interns who will help with administrative work and site inspections. We hope to have 2-4 students participating this year.
- The Conservation Commission also approved the new fee schedule which can be found on the website. The fees have been adjusted to be comparable to surrounding communities and have been approved by Town Counsel.

## **LIBRARY:**

**Upcoming adult and teen programs** (Register & see more events at [maynardpubliclibrary.org/calendar](http://maynardpubliclibrary.org/calendar)):

- The **AARP Tax-Aide program** will once again be held at the library. A free, volunteer-run tax preparation and assistance program, it serves low- and middle-income taxpayers with special attention to those ages 60 and over. Call 978-760-9146 to set up an appointment.



- **50+ Job Seekers Networking Group** – If you are unemployed and looking, underemployed, seeking a new career direction, re-entering the job market after a long gap, or recently retired and looking for your "Encore Career," this networking program is for you. Each biweekly meeting features a new topic and includes a presentation and hands-on workshop, guest speakers, access to hiring managers, small group breakout rooms to network, and 1-on-1 coaching guidance. **WEDNESDAY MORNING AND EVENING OPTIONS AVAILABLE.** Online
- **Freedom's Cause: Historical Black Communities and George Washington's Cambridge Camp** – Join Emily Levine of Longfellow House-Washington's Headquarters National Historic Site for a discussion of how free and enslaved Black members of Washington's war camp interacted with one another, members of the local community, and Washington himself. **WEDNESDAY, FEBRUARY 8, 7:00-8:00 PM, Online**



- **Scam and Fraud** – This presentation by the Better Business Bureau covers the most common scams currently circulating the community, the major red flags to watch out for, and the necessary actions to stay safe. **WEDNESDAY, FEBRUARY 15, 1:00-2:00 PM**
- **English Conversation Group** – This English class with teacher Jeff Loeb is for advanced beginners and intermediate level students. It focuses on everyday words and idioms which students will likely hear in their daily lives. A topic for discussion is offered in each class. Vocabulary sheets are provided for every class. No homework is expected. **THURSDAYS, 5:30-6:30 PM. Runs February 16 to late May.**
- **Using the Minuteman Library Catalog Like a Pro!** – In this hands-on session, we'll look at the features and tools in the Minuteman catalog to help you find books and other materials, place requests, save lists of items, use the mobile app, and much more. Bring your Minuteman library card and laptop or smartphone if you have one. **TUESDAY, FEBRUARY 21, 7:00-8:30 PM**
- **Native American Archaeology of the Assabet River** – This program brings the local landscape alive by looking at why people have been attracted to the Assabet River for over 7,000 years. Our environs hold the secrets of how they survived. Join us as we look beyond the glare of the modern to understand more about the Indigenous way of life and why they were attracted to this area. **THURSDAY, FEBRUARY 23, 7:00-8:00 PM. In-person and online options available.**



**Upcoming children's and teen programs** (Register & see many more events at [maynardpubliclibrary.org/calendar](http://maynardpubliclibrary.org/calendar)):

- **Paper Circuit Flower Workshop** – Create a pop-up, heart-shaped flower with an LED light in the middle using paper, copper tape, and a button cell battery. Ages 7-14. **TUESDAY, FEBRUARY 7, 7:00-8:00 PM**
- **Junior LEGO League** – Ages 4 and over. **THURSDAYS, FEBRUARY 9 AND 23, 3:30-4:30 PM**
- **Valentine Storytime and Craft Convening** – **THURSDAY, FEBRUARY 9, 6:30-7:30 PM**

- **Microwave Cooking for Teens: Snack Mixes** – Enjoy a tasty snack made from cereal, popcorn, chocolate, and other mixed in treats! Ages 12-18. FRIDAY, FEBRUARY 10, 3:00-3:45 PM
- **Teen Chocolate Party** – An M&M® themed game, a Hot Chocolate Bar, a Chocolate Tasting, trivia, and more! Ages 12-18. MONDAY, FEBRUARY 13, 3:00-4:00 PM



- **Teen Book Club** – Join the NEW Teen Book Club! Share what we're reading now (you can read anything!) and decide what this book club will do going forward. Snacks provided! Ages 12-18. TUESDAY, FEBRUARY 14, 7:00-8:00 PM
- **Family Storytime: Pets** – Join Ms. Casey on Saturday morning for a family-friendly storytime celebrating pets of all kinds (including the imaginary one)! Enjoy books, rhymes, activities, and a craft. For families with children of all ages. SATURDAY, FEBRUARY 18, 10:30-11:15 AM



- **Maple Magic: A Sugaring Program**, with Land's Sake Farm – TUESDAY, FEBRUARY 21, 2:30-3:15 PM

#### **Take and Make Kits (available while supplies last):**

- Adult and Teen: Spice Club: Fennel Seed – Available beginning Tuesday, February 7
- Ages 3-Adult: Snowman Rock Magnets – Available beginning Wednesday, February 8.
- Ages 7-Adult: DIY Notebook – Available beginning Wednesday, February 22.

#### **FIRE:**

- The Fire Department is hosting a warming center this weekend in the training room of the new fire station at 30 Sudbury Street. Please [visit the town's website](#) for more information and tips for the cold blast.

#### **POLICE:**

- The Maynard Police Department continued the annual Maynard Toy Drive, and we were able to assist upwards of 20 families. This would not be possible without the generosity of our residents and businesses. Thank you for making this tradition such a success over the years. A special thank you to our School

Resource Officer, Allison McCann who dedicated so much of her time organizing donations and coordinating!

- Police Chief Michael Noble is proud to announce that Deputy Police Chief Christopher Troiano has graduated from the 284th session of the FBI National Academy, a law enforcement program internationally known for its academic excellence. Deputy Chief Troiano graduated on Thursday, Dec. 8 from the prestigious program following 11 weeks of advanced communication, leadership, and fitness training at the FBI training facility in Quantico, Virginia. Participation in the program is granted through nomination and invitation only. On average, selected officers have 21 years of law enforcement experience. Session 284 included 237 law enforcement professionals representing agencies from 25 countries, five military organizations, and five federal civilian organizations. The training course serves to improve the administration of justice in police departments and agencies at home and abroad, and to raise law enforcement standards, knowledge and cooperation worldwide. Classes are offered in a diverse set of areas, and officers participate in a wide range of leadership and specialized trainings. Officers share ideas, techniques, and experiences with each other and create lifelong partnerships that transcend state and national borders. “There is no better leadership training than that provided by the FBI National Academy,” Chief Noble said. “It is a distinct honor to be selected, and a notable achievement to graduate. Deputy Chief Troiano has returned with new and deep knowledge that will help the Department better serve our community.” Deputy Chief Troiano is now one of 53,907 graduates who have completed the FBI National Academy since it began in 1935.
- Chief Michael Noble is pleased to welcome the newest comfort dog to the Maynard Police Department. Otis, a 10-week-old chocolate lab, will officially join the Department on Feb. 8. as part of the new Maynard Police comfort dog program. Otis will spend most of his time on shift in Maynard Public Schools with School Resource Officer Allison McCann. Otis will help with de-escalation, and provide comfort to children in need who may be experiencing or have experienced trauma. He will also visit senior centers and assisted living facilities. Otis will be a regular presence at community events. [Click here to read more about the program, and how to contribute.](#) Thank you to Maynard Veterinary Care and Middlesex Savings Bank for their contributions!

#### Incidents:

- On December 1st, Officer Banatoski responded to a residence for a report of a package stolen that contained a computer tower. The resident filed a report with FedEx and Hewlett Packard. There is a report on file.
- On December 3rd, Officer Gates responded to Rice Road to take a report of a license plate that may have been lost or stolen. The license plate was entered as lost/stolen into NCIC.
- On December 6th, the Maynard Police Department and Maynard Fire Department responded to a report of a serious motor vehicle accident with injuries on Great Road. An individual was transported from the scene, and the matter was investigated.
- On December 11th, Officer Davoll responded to the Maynard Lodge of Elks for a report of a larceny. The owner of a motor vehicle in the parking lot reported that two jackets had been stolen from his vehicle, valued at approximately \$100.00. Camera footage was obtained, and the matter was documented.

- On December 14th, Officer Agyeman and Officer Gates responded to Market Basket for a report of shoplifting. The individual was issued a no trespass order for the property, and a summons was issued.
- On December 15th, Officer Gates responded to the Apple Ridge Condominiums for a report of a stolen motor vehicle. Officers canvassed the area for camera footage, and a BOLO was issued to surrounding cities and towns. The vehicle was entered as stolen into NCIC and the matter is under investigation.
- On December 20th, Officer Morahan responded to a report of vandalism, that an extension cord for Christmas lights had been cut. Officer Morahan documented the incident, and it was believed to have been in error by a contractor.

#### Community Outreach

- The Maynard Police Department assisted with the 2022 Maynard Holiday Parade; despite a few unforeseen challenges the parade was a huge success!
- Throughout the month of December, the Maynard Police Department collected toys for our annual Maynard Toy Drive. We cannot thank our residents enough for their generosity.

#### Training:

- Officer Agyeman attended In Service training in Lowell.
- School Resource Officer McCann attended a School Resource Officer training focusing on Mental Health.
- Officer Morahan attended In Service training in Lowell.
- Sergeant Petersen attended In Service training in Lowell.

#### Motor Vehicle Stops:

##### Action Taken:

- Civil Citation: 19
- Written Warning: 56
- Verbal Warning: 225
- Arrests (Motor vehicle related): 1
- Criminal Complaint: 9
- Total MV stops: 310

#### Motor Vehicle Accidents:

- Acton Street: 3
- Brooks Street: 1
- Concord Street: 1
- Fletcher Street: 1
- Great Road: 3
- Parker Street: 3

- Summer Hill Road: 1
- Summer Street: 1
- Waltham Street: 1
- Total: 15

## **PUBLIC WORKS:**

- The Department of Public Works' Water Division is working to upgrade the town's Well 4 Water Treatment Plant (WTP).
  - As of December 2022, the site work included:
    - Installed erosion control.
    - Created construction work zone entrance to ensure safety and security of the site.
    - Miscellaneous site clearing conducted.
    - Constructed access road to site.
    - Prepared site for well driller mobilization.
  - The WTP site work included:
    - Prepared and cleaned out lagoon 1.
      - Excavated and piled sludge material on site.
      - Added in cement to achieve appropriate consistency in preparation for landfill disposal.
      - Hauled material off site to landfill.
    - Rehab of lagoon 1.
      - Construct finished spillway.
      - Stubbed out pipe in the lagoon.
    - Lagoon 1 now back in operation
    - In process of dewatering sludge from Lagoon 2 to newly rehabilitated Lagoon 1

Photo – well field work zone entrance



Photo – wellfield site preparation, erosion control installed



Photo – wellfield site access road (view from wellfield looking towards construction entry point)



Photo – wellfield site, well drilling equipment



Photo – WTP Lagoons



Photo – WTP Lagoon 1 (eastern most lagoon) sludge removed & prepared for landfill disposal



Photo – Lagoon 1, sludge is removed & lagoon is ready to put back in service



Photo – Lagoon 2 being dewatered into Lagoon 1





