



TOWN ADMINISTRATOR'S REPORT



January 17, 2023

ADMINISTRATION:

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- Executive Assistant Greg Wilson requests 2022 calendar year Town Report submissions to him by February 10, 2023.
- TA Johnson and Town Clerk Dianne Reardon met with Principal Mike Barth, Assistant Principal Dave Snyder and Maynard Public Schools Superintendent Brian Haas to plan for future elections to be held in the Fowler Middle School.
- The town's new website's launch was delayed until Monday, January 23, 2023 for technical reasons.
- TA Johnson, ATA Zammuto and Human Resources Manager Stephanie Duggan are planning to attend the Mass. Municipal Association's Annual Meeting on Friday, January 20 and Saturday, January 21, 2023.
- The public is invited to the grand opening of the new Fire Station on Sudbury Street, scheduled for Saturday, January 21, 2023 at 2pm.
- TA Johnson will submit his recommended Fiscal Year 2024 (FY24) budget to the Select Board on January 20, 2023.
- The Town Clerk's Office reminds the public that its time to register or renew your dog license for 2023. All dogs, six months or older MUST be licensed by February 28th, 2023. Any new dog to Town or recently acquired dog must be licensed within 30 days. All renewals or new registrations must include a current rabies certificate. A Late Fee of \$25.00 will be charged beginning March 1st, 2023. [Click here](#) for details on how to license your dog for 2023.
- Assistant Town Clerk Jim Alexander and his wife welcomed a new baby on January 12, 2023.
- The Maynard Assessor's Office wishes to remind taxpayers of the following deadlines for Fiscal Year 2023:

- Filing an abatement for Real and Personal Property taxes deadline is Wednesday, February 1, 2023 by 4:00 p.m.
- Charitable organizations are reminded to file their 3ABC Forms by Wednesday, March 1, 2023 by 4:00 p.m.
- Form of List for Personal Property subject to taxation in the Town of Maynard deadline for filing is Wednesday, March 1, 2023 by 4:00 p.m.
- Taxpayers that wish to apply for tax exemptions under Clause 17 Widowers/Elderly, Clause 22 Veterans, Clause 37 Blind, and Clause 41 Elderly have until Monday, April 3, 2023 by 4:00 p.m. to file their applications. If you are filing for the first time, it is recommended that you contact the office in advance of the deadline so that all necessary documentation is filed with your application in a timely manner.
- All of the mentioned forms are available in the Assessor's Office. The Assessor's office is available if you have any questions or need more information.

MUNICIPAL SERVICES:

- Beth Grossman, our long time Food Inspector is stepping down. We are extremely grateful for her service in Maynard, especially during the last few years of staff turnover and COVID-19! Thank you Beth, you will be missed!
- Conservation Agent/Assistant Town Planner Julia Flanary has received her American Institute of Certified Planners (AICP) certification! This is a nationwide certification and it involved exams, essays, and a lot of work. Congratulations on this achievement Julia!

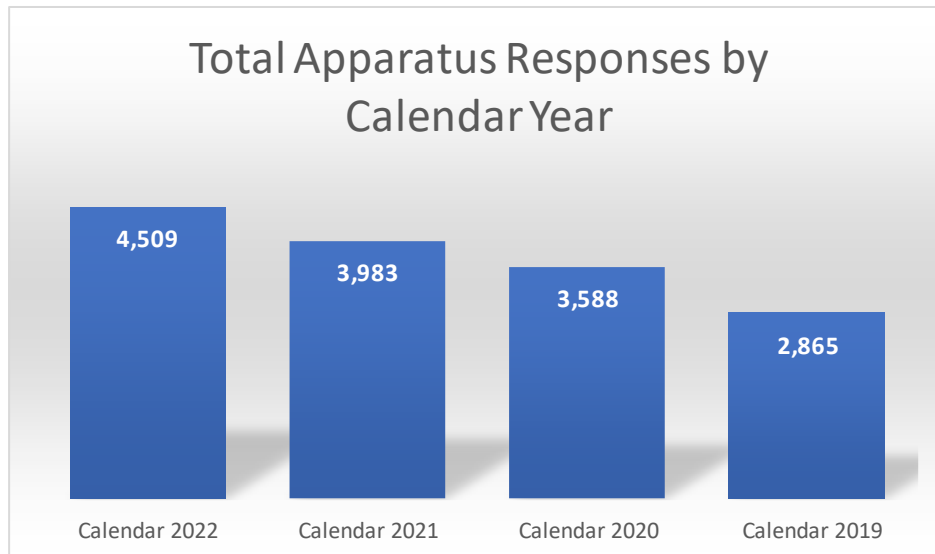
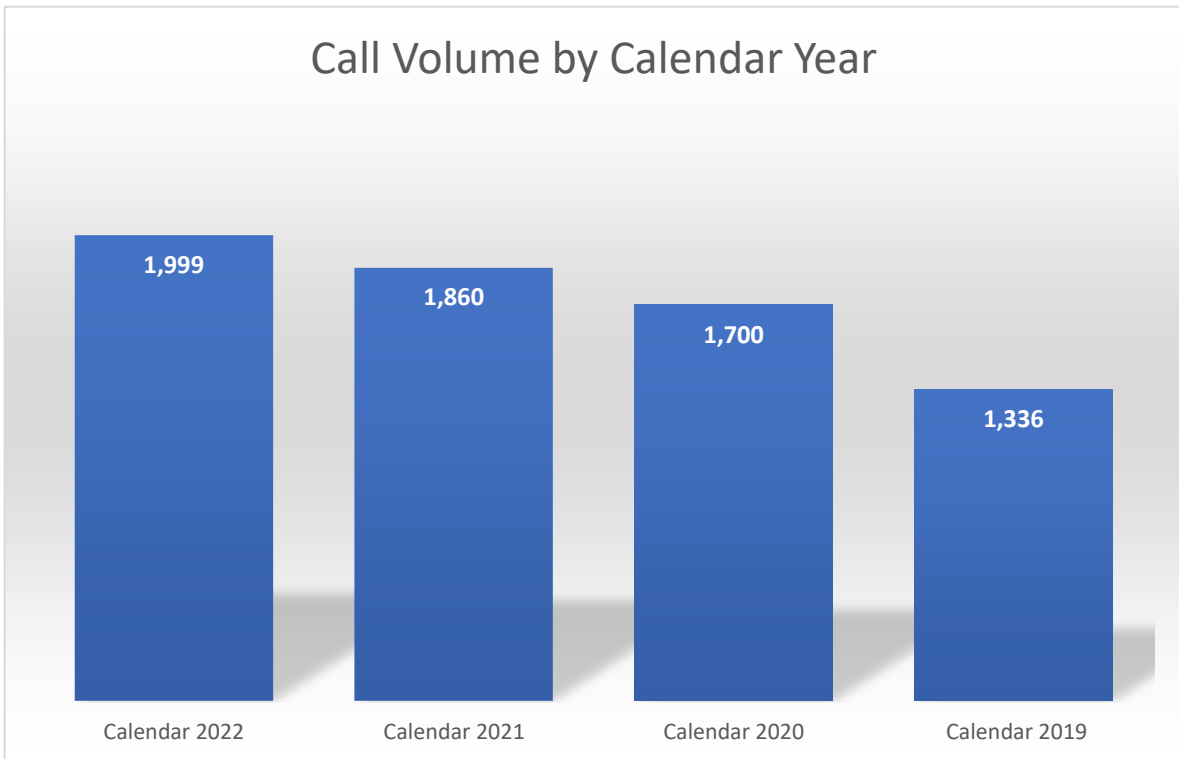
PUBLIC WORKS:

- Maynard water utility has been awarded a Gap III Grant for Municipal Drinking Water and/or Wastewater Facilities in the amount of \$89,075 through MassDEP's Clean Energy Results Program (CERP) with the support of the Department of Energy Resources (DOER).
- Please be on the lookout for the updated 2023 – 2024 Solid Waste & Recycling informational calendar. Households may also view the calendar on the Department of Public Works website, or obtain a hard copy from the Department of Public Works office during regular Town Hall hours.
- Water department personnel worked quickly to address a water pipe break on Lewis Street on Saturday, January 7, 2023. A new piece of pipe was installed, and paving will be planned for damage to road.



FIRE:

- In December, the Fire Department responded to 199 emergency requests for services. We ended the year with 1,999 emergency requests for services. This is the most we have ever done in a calendar year, up about 7.5% from 2021. This resulted in over 4,500 total apparatus responses in Maynard in 2022. This includes responses by our ALS provider and mutual aid responses and requests. The new Emerson Urgent Care has opened and has contributed to our increase.



We have continued issuing permits and reviewing plans for fire prevention. In December, we had 68 recorded fire prevention-related activities, including inspections. Most of our inspection requests continue to be handled by the on-duty captain in addition to their other duties and increased call volume.

The Maynard Fire Department conducted 42 training sessions in December.

We had 73 maintenance-related activities in December.

We have had maintenance issues with Engine 2 recently, as well as Ambulance 1. Both are currently in service and good working order.

We provided mutual aid 9 times in December and received it 20 times.

We have started settling into the new fire station. There is still an excessive punch list of items needing finishing or corrections, but the building is functioning well.