

**RECEIVED**

By Jim Alexander - Asst. Town Clerk at 8:28 am, Aug 30, 2023

## Maynard Finance Committee Meeting

August 7, 2023

### Location:

<https://us02web.zoom.us/j/87662259290?pwd=NmtWSkFSMWM3K3NGeFhseGZjMWw0QT09>

### Members Present:

Jillian Prendergast  
Peter Campbell  
Nathan Wigfield  
Linda Holt

### Members Not Present:

Khadijah Brown  
Katie Moore  
Cavan Stone

### Other Attendees:

Greg Johnson  
Natasha Rivera

1. Jillian called the meeting to order at 7:05 p.m. She took roll call and verified all devices were working properly.
2. Transfer Requests. The first agenda item was budget transfers. Town Administrator Greg Johnson presented budget transfers that will close the town books for Fiscal Year 2023. There was a total of \$915,592 in accounts that were in deficit and \$915,592 in accounts that were in surplus that were used to fund the deficits. We motioned to approve all transfers, Linda 1<sup>st</sup>, Peter seconded. The committee voted 4-0 by a roll call vote to approve.
3. Draft Articles for Special Town Meeting. The committee has not received any approved articles for the upcoming Special Town Meeting. For planning purposes Town Administrator Greg Johnson indicated that the following articles are expected and will require Finance Committee review.
  - a. Green Meadow School Building.
  - b. Alumni School Bleachers
  - c. FY2024 Budget Amendments
  - d. Acceptance of private roads
  - e. Fowler School HVAC system
  - f. Citizen initiated petition.
4. Future Meeting Agenda planning was taken up next and the following schedule was discussed including regular Finance Committee Meetings and other key dates:
  - a. August 28 – regular meeting with discussion focused on Green Meadow School Building, Bleachers, and FY2024 budget amendments.

- b. September 11 – regular meeting with discussion focused on road acceptance.
  - c. September 15 – no meeting, but deadline for printed votes and recommendations
  - d. September 25 – regular meeting with discussion on any unfinished business
  - e. October 2 – public hearing
  - f. October 10 – Special Town Meeting
5. Liaison positions were discussed and the following assignments.
- a. Green Meadow Building – Katie and Cavan
  - b. Budget Sub Committee – Peter and Katie
  - c. Selectboard – Jillian
  - d. School Committee – Peter
  - e. Public Safety – Jillian
  - f. Public Works – Cavan
  - g. Community Preservation – Jillian
  - h. By-law - Linda
  - i. Economic Development Committee – Linda
  - j. Capital Planning Committee – Cavan
  - k. Trash Task Force – (Cavan)
  - l. Planning Board - Jillian
  - m. 61/63 Summer Street Reuse Committee – Khadijah
  - n. Historical Commission – Nathan
  - o. Council on Aging - Linda
6. Routine Agenda followed. The minutes from the July 17 and July 31<sup>st</sup> meetings were not available so no action was taken. There were no further updates from the Chair or other members.
7. Coming to an end, we motioned to adjourn at 9:10 pm. Peter 1<sup>st</sup> and Nathan seconded. Vote 4-0

**Reserve Fund Allocation for FY23: \$250,000**  
**Transfers: \$116,919.93**  
**Reserve Fund Balance: \$133,080.07**

**Reserve Fund Allocation for FY24: \$250,000**  
**Transfers: \$0**  
**Reserve Fund Balance: \$250,000**