

Maynard Public Library
Trustees' Meeting
June 13, 2023

Attendance: Jean Maguire, Jan Rosenberg, Peter Reed, Sally Bubier

Guests: Francis Wyman

Minutes: May minutes were approved.

Warrants signed.

Correspondence: Email received from Deborah Hope regarding the Mass. Library Collaborative 50+ Job Seekers Networking Group about its recent successes. Maynard Public Library signed up again for six months. Also, a press release from the Mass. Board of Library Commissioners regarding recent book challenges in Mass. Schools and public libraries was received. Familiarity with the Library Bill of Rights was encouraged. Jean indicated that the library has good procedures in place if challenged.

Report from Library Director

Strategic Plan Infographic - Jean shared two-sided sheet with the Board. It will be available online and also by way of paper copies.

Staff Training - training on mental health issues with Emily Black took place today. She reviewed how to communicate verbally and non-verbally, and encouraged all to set boundaries, be direct and acknowledge difficult patrons. Staff was able to talk freely and share examples. Jean and Jeremy will be the go to people when and if staff have exhausted their strategies. Jean noted that one in three calls received by the police have a mental health dimension. Also, the Deputy Chief will provide active shooter training to the staff on July 12. He will be doing a walk through of the library with Jean this week.

Access to Justice Library Initiative - online training with the library staff will take place on June 29.

Meeting room policy - Jean reviewed with staff, and is making revisions based on their suggestions. She will review with staff and Trustees next month.

Past programs and events of note - 48 people attended Cutting the Cable program, from which Jeremy has a handout.

High school art show with reception has tentatively been scheduled for next May.

Jean noted that the Friends had budgeted \$2600 for adult programming to be used for the remainder of this calendar year. Also, many online programs are shared with other libraries.

Upcoming programs and events of note - Friends of the Library Book Sale, June 17 from 10-4.

Fix it Clinic on Saturday, June 24 from 1-3pm.

Summer Readathon takes place on June 22, and Summer Reading program to begin with film at the Fine Arts Theatre on June 28.

Angora Fiber Spinning with live angora rabbits for both teens and adults will take place on July 10. Ellie Springer of First Connections, on whose Advisory Council Jean serves, will be running play groups for kids 12-23 months this summer.

Glenn Koenig, who has created a news website for Maynard (townwidemall.com), has put up a timeline of technology as it relates to journalism in the Roosevelt Room. He has also planned a meeting on June 27 from 6:30 - 8:45.

Roland Merullo's author talk on June 29 is full (in person). Zoom is available, too.

Buildings and Grounds

Landscape design update - soil analysis sought from Umass. Andy Covell will provide interpretation when results received.

Phone system replacement - Jean has reviewed 3 quotes received with Jeremy. The replacement will not happen until new fiscal year.

Cultural District sign replacement - Board voted to approve the installation of the new sign on library grounds on the right when entering from Nason Street. DPW will install.

Board of Trustees transition with new fiscal year - Francis Wyman will assume seat on the Board as Jan retires.

Other new business - Library presentation to Select Board tentatively scheduled for July 18 will focus on new things, such as the Strategic Plan.

Next Meeting - Monday, July 17th @5:30.

Respectfully submitted,

Jan Rosenberg, Trustee