

Maynard Public Library
Trustees' Meeting
March 20, 2023

Attendance: Jean Maguire, Jan Rosenberg, Peter Reed, Sally Bubier

Meeting opened in regular session. Trustees all voted affirmatively via roll call to move into Executive Session at 5:06 in order to discuss performance review for Library Director.

Attendance: Peter Reed, Sally Bubier, Jan Rosenberg

Executive Session adjourned at 5:38 via roll call vote. Regular session resumed with all noted above present.

Visitors: none

Minutes: February minutes were approved.

Warrants signed.

Correspondence: no official correspondence

Report from Library Director

FY24 budget update - Greg recommended that \$20K go back to Library from leftover funds in budget. This will be discussed at Select Board meeting tomorrow night.

Discussion followed regarding need to replace Library's phone system (Jean's messaging system does not work, for example.) and whether to lease or buy. Greg will have the interim finance director look over the choice once on board. Replacement will happen in FY23 or FY24.

Community Impact Fees application - We have a working draft of document, which has not yet been published.

Library Legislative Day - Aly, Sally T. and Jean attended. Kate Hogan plans to take a Library tour soon. Our delegation met with Jamie Eldridge and some Acton attendees. Jean created an infographic on our use of state aid, which Jamie shared on social media!

Jean noted that State Rep. Ruth Balser has proposed a bill to make access to ebooks for libraries more equitable via pricing and terms.

World Language Fund report - Jean shared a status report as of March, 2023. This will be shared with the Friends in May. Money has been spent primarily on Spanish language material. Jean noted that it would be nice to hire a translator for main library handouts and /or signage and website.

Fix-It Clinic collaboration with Green Maynard - This program is in the works for June 24. Coaches still needed. This event will provide an opportunity for networking and learning a skill, as well as having some household item repaired.

Past programs and events of note - There was a huge response to and great vibe at the Community Info Fair. Approximately 150 members of the public attended. Kudos to Sally!

Upcoming programs and events of note - English at Large community kick-off event to take place on Tuesday, April 11 @ 6:00pm. Volunteer recruitment and introduction to programs will be offered.

Building and Grounds

Rooftop unit compressor replaced on March 3. Also, comm. Card in R27, an expensive part, will have to be replaced.

Jan reported that Andrew Covell of Bird House Ecological Landscaping will put us on his schedule for April consultation re landscape's problem areas.

Strategic Planning update - Jean met with seven individual members of the Advisory Board at five separate meetings. All were positive about the draft mission statement. Jean has many notes to type up and share.

Meeting-room policy review - We looked at what was on the Library website. Jean will send us some other policies and salient portions of recent webinar to review.

Old business - Sally attended Charter Review meeting

Other new business - Town Election and Town Meeting coming up May 2 and May 15 respectively.

Next Meeting - Tuesday, April 18 @5:30.

Respectfully submitted,

Jan Rosenberg, Trustee