



TOWN OF MAYNARD
COMMUNITY PRESERVATION
COMMITTEE
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

M. John Dwyer, Chair
Rick Lefferts, Vice Chair
Jon Lenicheck, Treasurer
Bill Cranshaw
Ellen Duggan
Linde Ghere
Jon Canchola
Natalie Robert
Denise Walsh
Anna-Lisa Lysell McLaughlin, Clerk

Meeting Minutes
Remote Meeting via Zoom
Wednesday, March 01, 2023, 7:00 pm

RECEIVED

By James Alexander at 1:47 pm, Apr 06, 2023

Members present: John Dwyer (JD), Ellen Duggan (ED), Bill Cranshaw (BC), Denise Walsh (DW), Rick Lefferts (RL)

Members absent: Natalie Robert (NR), Linde Ghere (LG), Jon Lenicheck (JL), Jon Canchola (JC)

Guests: Cavan Stone, Finance Committee; David Schwind Sr., Resident - Pickleball Pilot Program

This meeting was recorded.

Call to Order: The meeting was called to order at 7:02 pm. JD read aloud an introductory script detailing guidelines for remote meetings.

Minutes: RL motioned to approve the minutes of the February 15, 2023 meeting as amended. Seconded by BC. Passed by 5-0 roll call vote in favor.

Correspondence: None

Administrative:

Warrant Articles: Drafts of the warrant articles have been submitted. The Finance Committee (FinCom) has requested CPC members attend a FinCom meeting on either March 13th or March 27th to discuss the CPC's recommendations. RL indicated that he would likely be able to attend the March 27th meeting with JD. Cavan Stone, as the FinCom liaison to the CPC, provided a brief summary of the likely questions and topics for discussion. In general, FinCom's primary concerns center on questions involving on-going maintenance and operating costs and the DPW's ability to assume these costs within its budget for projects such as the Reo Rd. Playground and Alumni Field Bleacher projects. Cavan Stone has been in contact with Justin DeMarco but will email him with specific questions related to these projects to get his input prior to meeting with the CPC.

Invoices: The CPC received an extra invoice in error from the Action Unlimited for the Public Hearing Notice. Anna-Lisa will contact a representative to resolve the matter. The invoice for the February 10, 2023 edition is \$120. ED noted that an invoice for a plaque and materials for the dedication of the Mill Curfew Bell will be arriving soon.

New Business:

Library Community Fair: Anna-Lisa and NR will be representing the CPC at the Community Fair on March 18th from 10:30 am - 12 pm. ED will be there to represent the Historical Commission and Anna-Lisa has requested that the CPC and Historical Commission's booths be located next to each other. Suggestions for materials to have available at the Fair include a master list of all projects funded and copies of the CPC Booklet and application forms with a QR code to allow people to download the materials. Anna-Lisa and NR will be meeting to discuss other presentation materials on March 2.

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Updating Grant Agreement Boilerplate: In an effort to streamline and clarify the budgeting and administrative aspects of the project, the CPC agreed to add a Project Manager to the list of signatories. The CPC also discussed adding an Addendum or Attachment to the Agreement that delineates unique provisions. This page would also require the signature of all parties. Members will send Anna-Lisa draft language to be discussed at the next meeting.

Signage: No updates

Project Closeouts: None

Ongoing Projects: The applications for the Maynard Rental Assistance Program (MRAP) went live this afternoon. The application period is for one month, closing at the end of March. Applications are available from the Regional Housing Services Office (RHSO) and will be dispersed to other key Town and social service organizations. They will also reach out to local property owners. Applicants can return applications via email or by mail to the Town or RHSO.

Additional Business: None

Public Comments: David Schwind attended the meeting to discuss a Pickleball pilot program starting in April. Temporary courts will be assembled at Alumni Field. Currently, there are about fifty people interested in the program. Mr. Schwind noted that a formal working committee to promote the construction of a permanent Pickleball court has not been formed, but he hopes that there will be more interest in doing so after the pilot program. DW expressed the Recreation Commission's support for expanding Pickleball playing opportunities in Maynard. However, she also noted that the Recreation Commission has been discussing the Town's need for a centralized registration system to seamlessly manage the various Town athletic programs and assets. This would likely require expensive specialized registration software, so they are studying options.

Next Meeting: The next meeting is March 15, 2023.

Adjournment: DW motioned to adjourn. Seconded by ED. Passed by unanimous 5-0 roll call vote. Meeting adjourned at 7:55 pm.

Timeline of Dates for Spring 2023 Town Meeting – FY2023 CPA Proposals

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|---------------------|------------------------|
| • October 3, 2022 | Notice of Intent Due |
| • November 14, 2022 | Final Applications Due |
| • November 16, 2022 | Begin Review Process |
| • December 7, 2023 | Finalize Questions |
| • January 04, 2023 | Meet with Applicants |
| • January 18, 2023 | Meet with Applicants |
| • February 01, 2023 | Discussion |
| • February 15, 2023 | Public Hearing |
| • May 15, 2023 | Annual Town Meeting |

Documents and Exhibits used during the meeting:

- Draft of February 15, 2023 Meeting Minutes.
- Agenda

Date approved: March 15, 2023
