

Maynard Public Library  
Trustees' Meeting  
February 21, 2023

Attendance: Jean Maguire, Jan Rosenberg, Peter Reed, Sally Bubier

Visitors: Francis Wyman

Minutes: January minutes were approved.

Warrants signed.

Correspondence: no official correspondence

Report from Library Director

FY24 budget update - much discussion of school budget and brief discussion of library budget at recent Joint Budget Review. Trustees discussed budgetary priorities for library and possibility of restoring some or all of \$15,000 cut.

Annual town report - Jean updated library portion to include WiFi hot spots and her service on community committees. Additionally, she sent photos to Greg Wilson (TA's assistant).

MBLC webinar on meeting spaces - Jean shared some salient concepts, most importantly to avoid disconnects between policy and practice. She will share recording with Sally and Peter.

Library Legislative Day - takes place on March 15 from 9-1pm at the State House. Four people from Maynard are planning to go.

Past programs and events of note - Jean noted a recent and consistent uptick in children's program participation. With regard to adult programming, some Zoom fatigue has been noted, but local history and art programs are reliably well attended. Native American Archaeology hybrid program had over 100 attendees.

Upcoming programs and events of note - Community Info Fair to take place Saturday morning, March 18. This is a great opportunity for fostering conversation among community groups.

Building and Grounds

Building Commissioner walk-through - took place on February 14 for occupancy permit. Kyle from DPW was also in attendance. A few small things to be addressed were noted.

Replacement of RTU4 compressor - one of the HVAC units on the roof is not running at all. It will be repaired within the next month, the cost of which (\$4500 ) will be covered by the Roosevelt Fund.

Replacement of elevator phone unit - It is currently not working in the manner the police department would like it to work. The elevator company has ordered the part and placed the repair on their schedule.

Other B & G updates - new DVD shelving has been placed on the first floor with the goal of bringing more attention to new Fiction. Library of Things will also be moved.

Library Director evaluation - Trustees discussed how to go about this. Perhaps they could meet in executive session. Peter suggested an annual review.

Strategic Planning update - there will be two advisory board meetings and some individual meetings to review updated draft and summary of survey. How does this document resonate with them? Does the language make sense?

Old business - Jan asked about the status of the Middlesex Bank grant. Jean will provide an account at the next meeting of the Friends.

Jan and Peter will seek input for some problem areas of the library's landscape.

New business - Sally requested that the public hearing for the charter review, taking place tonight at 7pm, be noted in these minutes.

Next Meeting -Monday, March 20 @5:00.

Respectfully submitted,

Jan Rosenberg, Trustee